

## City of Portland, Oregon - Bureau of Development Services



1900 SW Fourth Avenue • Portland, Oregon 97201 • 503-823-7526 • www.portlandoregon.gov/bds

Final Plat Application				File Number:			
FOR INTAKE, STAFF USE ONLY  Date Received  Received By  [Y] [N] Unincorporated MC							
APPLICANT: Complete	all section	ns below th	at apply	to the pro	posal. Pleas	e print legibly.	
Preliminary Plan Case File	. # 1 11						
Development Site Address							
Tax Account	<u> </u>	Property ID #			State ID #		
R Tax Account	R	R			State ID #		
R		R					$\dashv$
R		R					
Primary Contact Person					·		
Street Address							
						_ Zip Code	
Street Address							
						_ Zip Code	
Day Phone		FAX			email		
Check all that apply							
Name							
Business Name							
Street Address							
City			Sta	ate		_ Zip Code	
Day Phone		FAX			email		
being submitted includes a description this review and for reviewing the respithe County Deed Records for the pro-	n of the site conditionsibility statemen perty. The City of Poit the site, photograph	ions. I am also resp it with them. If the footland is not liable	ponsible for ga final plat is ap e if any of thes	aining the permiss proved, the final p se actions are tak	sion of the owner(s) on the survey and any relationships and any relationships without the conse	y of the information submitted. The inform of the property listed above in order to a equired legal documents must be record int of the owner(s) of the property. In ord By my signature, I indicate my understa	pply for led in er to
Print name of person submitting t	this application				Phone Number		
Signature						Date	1

## **Final Plat Application Submittal Requirements**

All Final Plats must be submitted to a planner in the Development Services Center located on the first floor at 1900 SW Fourth Avenue. The Development Services Center is open from Tuesday through Friday, 8:00 am to noon. Plats can only be submitted during these hours. Failure to submit the items listed below will slow down the review of your application. In some cases, the City cannot begin reviewing your application until the required information is provided.

## All Final Plat submittals must include the following:

- 1. Signed application form.
- 2. Final Plat fee For current fees, please consult the BDS Web site for Land Use Review Fees at www.portlandoregon.gov/bds | Select Fees tab | Fee schedules | Land Use Services Fee Schedule.
- 3. Final Plat survey
  - Seven (7) 18 x 24 inch paper copies.
- 4. Title report A current title report verifying ownership and detailing any deed restrictions.

## Additional items that may be required:

- **5. Supplemental plan** (if required by a condition of approval of the preliminary decision)
  - Three (3) 18 x 24 inch paper copies; and
  - Optional: One (1) electronic copy on compact disc (CD) (see below for additional details).

The plan must use the Final Plat survey as a base map and show how relevant development standards, conditions of approval and utility service requirements are met. At minimum, the surveyed location of all existing development (including structures and paved areas) on the site at the time of the final plat application must be shown on the supplemental plan.

- **6. Maintenance agreements -** Two (2) copies of maintenance agreements for any private easements or tracts.
- 7. Other Any other information necessary to satisfy conditions of approval of the preliminary decision.

You are encouraged to submit your Final Plat for concurrent review with the Multnomah County Surveyor (503-988-3600). Please contact your surveyor about this requirement.