







- Evaluation forms used for the evaluation committee would be developed by Procurement Services;
- Procurement provides training for City project managers with regard to the centralized RFP process;
- The evaluation committee meeting and review process would be managed entirely by Procurement Services personnel; and
- Vendor's proposal response documents will be returned to Procurement Services after evaluation for final disposition.

Procurement Services has put all of these changes into effect since 2006. Over the past six years, Procurement Services has been diligent about making sure solicitation and contract documents, forms, and processes are in keeping with State law and City Code all the while staying in step with Council direction, current trends and best practices as provided by national procurement organizations. Training is an important part of the professional development of Procurement Services staff, including representation on many local, regional and national committees and boards.

Procurement Services continues to work with City bureau's to understand the areas needed for process improvement and is a vital member of the business community in making sure the City conducts open fair inclusive procurement processes that will provide the best value to the City of Portland citizens.

EJG/ks