Joint Terrorism Task Force Public Meeting Format:

We will use a Town Hall meeting style for the initial public meeting on this topic, similar to those completed in the Sharing Public Spaces (Sidewalk Obstructions) process. The meeting will take place the first week in January. Further details will be posted on the Mayor's website (http://www.mayorsamadams.com/jttf).

Core components:

- 1) Hold at a community location with space and easy parking and transit.
- 2) The session is a series of conversational discussions, not a decision-making process or an opportunity to make speeches on positions.
- 3) Meeting is opened by the Mayor stating what will happen, then break into table groups of 10 15 people each, assisted by overall meeting facilitator.
- 4) Do roundtable discussions rather than 3 minute testimonies. Facilitators will remind participants to listen as well as talk, and to give everyone turns to speak.
- 5) Try to mix up table groups. Ask police officers and/or supervisors to participate, also PBA, Citizens Crime Commission, Citizens Review Committee, Human Rights Commission, Police BAC, Community groups, etc.
- 6) Provide each table with an experienced facilitator (e.g., Resolutions NW) and a City staff person or PSU/PCC volunteer to scribe comments made. Have index cards on the table so individuals can write their own input as well as group report.
- 7) Provide each table with a list of the same questions to discuss. Possible Questions:

What do you think of when you think of Terrorism in the city of Portland? What do you perceive as being good about working with the Federal Government on Terrorism?

What are the concerns regarding joining the Task Force?

What are the concerns regarding not joining the Task Force?

What are Portland's strengths and weaknesses that should be considered in this matter?

- 8) Council members circulate listening to pieces of discussion, rather than joining particular table groups.
- 9) Some tables may be designated as miked for Portland Community Media broadcast. These tables would be clearly labeled so participants choose whether to speak on the TV record or not.
- 10) Allow 30 minutes at end for report back, scribed by SA and AF with facilitator. Maybe report back on questions 3 and 4 only, and collect written answers on the rest. Ask each group to give two concerns on each initial round, then subsequent reports add new issues only. All additional comments taken by index cards.
- 11) Post all comments on web site after meeting, without attribution to the author.
- 12) Encourage additional public comments on the questions using the web site, before and after the meeting.