SUCCESSFUL STREET VACATION (STV) TIMELINE ESTIMATE

Property owner obtains a copy of the STV Brochure, Check List, and Application and conducts initial research.
(Duration determined by petitioner's success and efforts)

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Property owner submits completed checklist and application along with **$500** for document preparation.

Right of Way Acquisition Section (RWA) prepares petition and map, then sends to petitioner with instructions.
(3 to 4 weeks)

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Petitioner collects signatures of affected property owners, and submits completed petition, along with the $5,000 administrative fee, to RWA c/o Portland Parks and Recreation.
(Duration determined by petitioner's success and efforts)

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RWA delivers the petition to the City Auditor's Office for verification of the signatures.
(1 month)

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RWA requests recommendations from City bureaus, the Planning Commission, other governmental agencies, public utilities and neighborhood associations.
(1 month)

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Planning Commission considers vacation.
(1 to 3 months)*
***Could take up to 6 months to schedule a hearing date if not on consent agenda.**

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City Engineer summarizes recommendations in draft report to Commissioner.
(1 month)

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Petitioner reviews and signs report, and returns to RWA.
(Duration determined by petitioner)

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City Council sets date of public hearing.
(1 month)

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RWA prepares vacating Ordinance.
(1 week)

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Notice of hearing is posted in area and advertised in Daily Journal of Commerce.
(2 weeks)

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City Council holds public hearing, considers Engineer's Recommendation and Planning Commission Report.
(1 week) 1st Reading

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City Council passes Ordinance.
(1 week) 2nd Reading

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Petitioner complies with all conditions in vacating Ordinance and pays any remaining processing costs.
(Duration determined by petitioner)

If there are no conditions required, the ordinance is recorded 30 days from its passage (ORS.271)

A certified copy of the vacating Ordinance is recorded in County Deed Records.

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Street Vacation Complete
County Assessments and Taxation Office assigns vacation area to private parties and adds property to assessment rolls.