



FILM PERMIT APPLICATION

Name of organization insuring shoot: _____

Address (include city/state/zip code): _____

Name of Main Contact: _____ Daytime Phone number: _____

Cell Phone number: _____ email address: _____

Client Name: _____ Fax number: _____

In what PARK would you like to hold your event? _____

LOCATION in park: _____

What is your expected attendance (cast and crew)? _____

SHOOT dates: _____ TIMES used on SHOOT days: _____

RAIN dates: _____ TIMES used on RAIN days: _____

(For every date booked, you receive one free rain date. You can use either the SHOOT date OR the RAIN date, but not both.)

Is this a STILL or FILM/VIDEO shoot? (check one)

*Will you need VEHICLE access WITHIN the park? Y N

If yes, describe number, type, purpose and where the vehicle is to be driven:

*Are you requesting to be able to do any INTERMITTENT TRAFFIC CONTROL on park roads (please note, this is not approved during busy summer months, and will need to be approved by the park district supervisor and TRI-MET)? Y N If yes, describe where and show on enclosed map:

Will you have AMPLIFIED SOUND and/or MUSIC and/or GENERATOR? Y N

If YES, describe: _____

*Will you use CANOPIES or TENTS? Y N

If YES, number: _____ size: _____

If using Waterfront Park, will you use stakes? Y N

If YES, where? _____

*Will you have a CATERING SERVICE? Y N

If YES, where and with what equipment/vehicles? _____

*Will you need park ELECTRICITY? Y N

Will the camera be HANDHELD? Y N

Please give a GENERAL EVENT DESCRIPTION, describing any other equipment to be brought into the park (i.e. Camera equipment, lighting equipment, dolly track, etc.) (attach an additional page, if necessary):

Fax to: Portland Parks, FAX# 503-823-2515 **or Email to** droberson@ci.portland.or.us or kitax@ci.portland.or.us

*please draw on site plan (please use attached map). **For your protection, you can call in credit card numbers, but not email them.**

revised: 09/12/2008

Customer Service Center
1120 SW 5th Ave., Suite 1302
Portland, OR 97204
Tel: (503) 823-2525 Fax: (503) 823-2515