

REGISTRATION FORM

CITY OF PORTLAND BUSINESS LICENSE & MULTNOMAH COUNTY BUSINESS **INCOME TAX**

Registration required. Please email to Michael Fine: finem@pdc.us or fax: 503-865-3791 **FILM** Most information provided on this form is subject to disclosure under Public Record Law. License and Tax Division * Business activity conducted in the City of Portland Account Number: * Business activity conducted in Multnomah County * Business activity occurs outside Multnomah County / City of Portland * Please check all that apply PLEASE COMPLETE ALL REQUESTED INFORMATION THAT IS HIGHLIGHTED IN RED **BUSINESS NAME:** (Last Name, First Name – if Sole Proprietorship and Single Member LLC) CONTACT PHONE: **CONTACT NAME: DOING BUSINESS AS:** (If different from BUSINESS NAME above) EMAIL ADDRESS: FAX NUMBER: TAX ENTITY: (check Sole Proprietorship/ *S.S.# Single Member LLC one) Partnership Corporation S-Corporation OR Ltd. Liability Ltd. Estate Trust *FEIN: Partnership Company * This information is not subject to public disclosure. Other BUSINESS FISCAL/TAX YEAR END (Sole Proprietorship and Single Member LLC is always December yearend): _____ (i.e. *December* or *June* or other) CITY/COUNTY BUSINESS START DATE: ___/___ NUMBER OF OWNERS: ___ NEW TO PORTLAND? ___ YES NO PRIMARY BUSINESS ADDRESS – No PMB or P.O. Box Numbers: (List additional business location addresses on back):

BUSINESS ACTIVITY FILM INDUSTRY DESCRIPTION: BUSINESS PROPERTY TYPE: Commercial **BUSINESS PHONE:** Residential MAILING ADDRESS - PMB or P. O. Box Numbers accepted (if different from Primary Business Address above):

This section for Office Use Only – Application continued on back

ENTRY DATE: DATE RECEIVED:

NAICS:

PLEASE SKIP TO NEXT SECTION

ADDITIONAL LOCATION ADDRESSES a	nd/or ADDF	RESSES OF RENTAL PROP	PERTY	OWNED (use add'l sheet	if needed):
Business Name and Address		Business Description		Check All That Ap	ply
		This is an Add'l Bus Location Rental Property Owned If Rental Property is owned, is it: Commercial or Residential. Number of units: This is an Add'l Bus Location Rental Property Owned If Rental Property is owned, is it: Commercial or Residential. Number of units: This is an Add'l Bus Location Rental Property Owned If Rental Property Owned If Rental Property is owned, is it: Commercial or Residential. Number of units: Commercial or Residential. Number of units:			
OWNERS OF CORPORATION or PARTNERS (List Corporate Owners that hold more than 5% of the voting stock of the corporation; List all partners, including limited partners, if any) and all LLC members. Use add'l sheets if needed.					
Owner Name and Address			So	ocial Security Number	% of Stock
Business License Registration is required of all those doing business within Multnomah County and/or the City of Portland, Oregon. Exemptions include most non-profit agencies and businesses whose total gross receipts for all business <u>everywhere</u> is less than \$50,000 annually. License taxes are based upon net apportitioned income; the minimum annual tax is \$100 for each jurisdiction. Please complete this registration form and return to address on the front of the form.					
 In the first month of your next fiscal year, you will receive a reminder to file. You will have 3.5 months after the last day of your tax year to file your return, your extension request, or your exemption request. PLEASE NOTE: Businesses that are exempt, must file and provide verification. * For example, if your business fiscal year goes from January 1 – December 31, then your business license will expire on December 31 each year. Your tax return, extension request, or exemption request must be filed by April 15th of the following year. The tax will be determined by the income figures filed on the tax return; IF you are exempt with verifying documentation, then no tax is due. No payment is due with this form; registration is required within 60 days of the start of business activity. All required Forms may be found at www.pdxbl.org Notice of confidentiality: All tax returns and related financial information, including a Taxpayer ID #, filed with the City of Portland are confidential. Except as provided by PCC 7.02.230, .240, and .250, it it unlawful to divulge or release any information submitted or disclosed to the City. The Business License tax is for revenue purposes, and is not regulatory. The payment of a license tax and the acceptance of such a payment does not entitle a registered business to carry on a business not in compliance with all applicable requirements of state, federal, municipal or other laws. The undersigned declares under penalty of making a false statement, that the information given in this form is true. 					
Printed Name:					
Signature		Title		Dat	Δ