Vehicle Request

Request	Bureau	Description of New Vehicle	Comments	Details	
A-[N07037]	Maintenance - Office of Transportation	One (1) Equipment Trailer	The Street Maintenance section will use this trailer to transport a backhoe to various job sites. They currently have two trailers and three backhoes.	Addition to the Fleet?	☒
				Lease/Rental?	☐
				Upgrade?	☐
				SUV?	☐
				SUV Approved by CAO?	☐
				Anticipated Cost?	$20,000
				Funding Source?	Transportation Funds

Exhibit: 3-A

Vehicle Request

Request	Bureau	Description of New Vehicle	Comments	Details	
A-[86329]	Office of Transportation - Maintenance	One (1) 1-Ton flatbed Truck	The Traffic Marking section needs a flatbed truck to transport equipment and crew to numerous locations throughout the city. The are currently using a 3/4 ton pickup, but a 1-ton flatbed would be more versatile and allow them to reduce the number of trips they make.	Addition to the Fleet?	☐
				Lease/Rental?	☐
				Upgrade?	☒
				SUV?	☐
				SUV Approved by CAO?	☐
				Anticipated Initial Cost?	$10,000 increase
				Funding Source?	Transportation Funds

Exhibit: 3-B

Vehicle Request

Request	Bureau	Description of New Vehicle	Comments	Details	
A-[9861023]	Fire	(1) Full Size SUV	This will be an upgrade from a general purpose sedan to be used as an emergency response vehicle for Command Officers of the Bureau. All vehicles driven by responding Chief Officers need to be able to accommodate the equipment and operational needs of the command office during any emergency. A sedan does not have sufficient capacity to transport the equipment necessary.	Addition to the Fleet?	☐
				Lease/Rental?	☐
				Upgrade?	☒
				SUV?	☒
				SUV Approved by CAO?	☒
				Anticipated Cost?	$23,000
				Funding Source?	General Fund

Exhibit: 3-C

Vehicle Request

Request	Bureau	Description of New Vehicle	Comments	Details	
A-[N07034]	Maintenance	One (1) Mini Pickup	The Sidewalk Section of the Bureau has been borrowing a vehicle from another section. It is no longer available to them, so they are requesting the purchase of a vehicle for the Supervisor to use to check on various job sites throughout the City.	Addition to the Fleet?	☒
				Lease/Rental?	☐
				Upgrade?	☐
				SUV?	☐
				SUV Approved by CAO?	☐
				Anticipated Cost?	$23,000
				Funding Source?	Transportation Funds

Exhibit: 3-D

CITY OF
PORTLAND, OREGON
OFFICE OF PUBLIC SAFETY

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EXHIBIT 4

May 2, 2007

MEMORANDUM

To: Mayor Tom Potter
Commissioner Dan Saltzman
Commissioner Erik Sten
Auditor Gary Blackmer

From: Commissioner Randy Leonard
Commissioner Sam Adams

RE: Amendment: Utility Customer Service Division Transfer to Water

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1. Transfer customer service operations – the Utility Customer Service Division to the Water Bureau. Direct the Water Bureau in consultation with BES to develop an account service charge to fund the Utility Customer Service Division.
2. Establish a utility safety net to provide for emergency utility payments to ratepayers with employment, medical and other personal emergencies. Pay for the utility safety net from a special appropriation financed by utility rate revenues.
3. Retain the Business Solutions Division (8 FTE's) in the Revenue Bureau to be funded through an Interagency Agreement.
4. Maintain an interagency coordinating committee consisting of representatives from the Water Bureau, Bureau of Environmental Services, Revenue Bureau and the Auditor's Office. The Committee should guide policy development and set priorities for customer service, billing and payment processing and collections services.
5. Develop service level agreements and measurable performance standards for customer service, billing and payment processing and collections services.