APPENDIX I—CENTER EVENTS

Is Proudly Sponsoring

America's Walk for Diabetes

Sunday, February 5

Join us at the Portland/Vancouver Regional Public Safety Training Center!

The Walk for Diabetes has a distance of 6 miles and includes:

- Rest stops with complimentary fruit & beverages
- A Silent Auction & "Boutique ADA" with terrific items
- Festive "Start/Finish Line Celebration"
- First Aid and rest room facilities
- Support vehicles for weary walkers and lots of FUN - FUN - FUN!

Schedule for the day of the walk:

- 8:30 A.M.: Registration opens
- 9 A.M.: Check in
- 10 A.M.: Walk steps off

To be part of the team, please call the Portland/Vancouver Regional Public Safety Training Center for details.

For raising $100 or more, receive a free T-Shirt with PACE logo, and enjoy a free breakfast and lunch at the Fitness Festival.

All walkers should have their collected donations with them when they register for the walk on the day of the event.

SAMPLE

This sample art work from the American Diabetes web site http://walk.diabetes.org/

TECHNICAL EDUCATION SEMINAR

Leadership in Public Safety Today

Dr. William Powers

Program Focus: Building Team Communication

The Leadership in Public Safety Today Seminar is designed to help public safety professionals dramatically improve team communication in a stressful work environment. Since every attendee may have one or more of a variety of communication problems, this seminar will engage students to describe specific real world events rather than prescribing a generic "text book" solution. Dr. Powers will facilitate and encourage a lively exchange of ideas and lessons learned, and he will share his own vast experience and techniques.

Learning Objectives Include:

- How to approach the team with tough issues.
- How to plan, debrief, and communicate objectively.
- How your team agrees to resolve conflicts.
- How your team can overcome collective bad habits under stressful conditions.

WHEN:

- February 13-14
- Starting each day at 8:00 am until 5:00 pm

COST:

- $300 per person*
  - includes learning textbook and breakfast and lunch

REGISTRATION

Call 503-321-4321

NOTE: Space is limited to 25 students

SAMPLE

COMMUNITY EVENT

FREE HEALTH SCREENING EXPO

In association with the American Red Cross, the Portland/Vancouver Regional Public Safety Training Center is pleased to provide a **FREE HEALTH SCREENING**.

The health screen includes.

- Cholesterol (no fasting necessary)
- Diabetes
- Hearing
- Vision , Glaucoma
- Cardiovascular fitness, metabolic rate
- Body composition, body mass index
- Bone density
- PSA test
- Breast cancer exams
- Colon cancer exams (take-home tests)
- Skin Cancer Screening
- Consult and Health care Professional

Saturday, February 4

8:00am to 5:00 pm

Also Available

- Bloodmobile (blood donations)
- Bone marrow donor program
- Bicycle helmet fitting

QUESTIONS?

Call 503-321-4321

SAMPLE

Proud Sponsors:

American Red Cross

Training Class Announcement

Community Emergency Response Team (CERT) Training

The Community Emergency Response Team **(CERT)** program is a 17½ hour disaster preparedness course designed for business and community organizations in the Portland and Vancouver areas. This program is the nationally accepted federal standard for community response team training. CERT members receive 17½ hours of initial training. Class topics include:

- Injury Patterns
- Crush Injuries
- Safety and Shoring
- Managing Utilities and Putting Out Small Fires
- Treating the Three Medical Killers by Opening Airways
- Controlling Bleeding and Treating For Shock
- Provide Basic Medical Aid
- Search For and Rescue Victims Safely
- Organizing Themselves And Spontaneous Volunteers to be Effective

Equipment Required

Students will need to provide their own coveralls, helmet, eye protection, gloves, knee pads, hearing protection, dust, masks, flashlight, and headlamps.

Registration

The program is offered free of charge to anyone 18 or over. CERT Training is generally provided in seven separate 2½ hour weekly sessions. Students must attend all seven sessions to receive a CERT graduation certificate. Class includes refreshments and lunch each day. The CERT Training only conducts non-discriminatory classes. Non-discrimination includes race, religion, gender, and group affiliations.

Register Early (Space is Limited)

Classes are taught mornings, afternoons and evenings continually throughout the year. Class size is limited to 24 students.

CONTACT PERSON:
Training Center Director
Portland/Vancouver Regional
Public Safety Training Center
503-321-4321

SAMPLE

APPENDIX J—MATERIAL SAFETY DATA SHEET

MATERIAL SAFETY DATA SHEET

PRODUCT NAME: Symtron Type II Smoke Fluid, Part Number 1C1-002-012

MSDS No: SSI-003

EFFECTIVE DATE: 01/14/00; Revised 10/03/03

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1. CHEMICAL PRODUCT AND COMPANY INFORMATION

PRODUCT NAME	CHEMICAL NAME
Symtron Type II Smoke Fluid	White Mineral Oil, N. F.

SUPPLIERS NAME

Symtron Systems Inc.

SUPPLIERS ADDRESS

17-01 Pollitt Drive
Fair Lawn, NJ 07410
Telephone: 201-794-0200. Ext. 303 Fax: 201-703-9031

Emergency: CHEM TREC 1-800-424-9300 (U.S. and Canada)

The Emergency Telephone number is to be used only in the event of a chemical emergency involving a spill, leak, fire, exposure, accident, or other incident with this product.

PRODUCT USE

Artificial smoke for use during live fire fighting

2. COMPOSITION/INFORMATION ON INGREDIENTS

SUBSTANCE DESCRIPTION	PERCENT	CAS#
White Mineral Oil, N. F.	100%	8042-47-5

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3. HAZARD IDENTIFICATION

APPEARANCE AND ODOR

Raw Material is a clear transparent liquid, essentially odorless.

STATEMENT OF HAZARD

May cause mild skin irritation to sensitive individuals.

FIRE & EXPLOSION HAZARDS FROM RAW MATERIAL

Keep sealed containers of raw material away from heat and flames.

PRIMARY ROUTES OF EXPOSURE

The primary routes of exposure to this product are dermal contact and inhalation of mists or fog.

SKIN CONTACT - ACUTE

Skin contact may cause mild irritation to sensitive individuals.

EYE CONTACT - ACUTE

Eye contact may cause mild irritation to sensitive individuals.

INGESTION - ACUTE

Excessive ingestion may cause irritation of the gastrointestinal system.

This product is a fully refined white mineral oil meeting the requirements of the National Formulary for Light Mineral Oil and the requirements of the Food and Drug

Administration for white mineral oil according to 21 CFR 172.878 and 21 CFR 178.3620(a).

4. FIRST AID MEASURES

INHALATION

Not Applicable.

SKIN CONTACT FIRST AID

Wash all affected areas with soap and water.

EYE CONTACT FIRST AID

Immediately flush with running water. Hold the eyelids apart during the flushing to ensure rinsing the entire surface of the eye and lids with water. Get medical attention if irritation occurs and persists.

INGESTION FIRST AID

If excessive ingestion occurs, get medical attention by calling a physician or poison control center immediately. Do not induce vomiting unless directed to do so by medical personnel. If vomiting occurs, keep head below hips to reduce the risk of aspiration.

NOTE TO PHYSICIAN

This product is a food additive grade mineral oil.

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5. FIRE FIGHTING MEASURES FOR USE ON RAW MATERIAL

EXTINGUISHING MEDIA

Use water, fog, dry chemical, foam or carbon dioxide extinguishing agents.

FIRE FIGHTING PROCEDURES

As in any fire, prevent human exposure to fire, smoke, fumes or products of combustion. Evacuate nonessential personnel from the fire area. Fire fighters should wear full face, self-contained breathing apparatus and turn-out gear. If possible move containers from the fire area. If not leaking, keep the fire exposed containers cool with water fog or spray to prevent rupture due to excessive heat. High pressure water may spread product from broken containers increasing contamination or fire hazard.

FIRE & EXPLOSION HAZARDS OF RAW MATERIAL

Keep sealed containers of raw material away from heat and flames.

OTHER FIRE & EXPLOSION HAZARDS

No other fire or explosion hazards of this product are known.

HAZARDOUS PRODUCTS/COMBUSTION

Decomposition of this product under open fire conditions can produce carbon monoxide, and carbon dioxide.

NFPA HEALTH RATING	NFPA FLAMMABILITY RATING
0	1
NFPA REACTIVITY RATING	**NFPA OTHER**
0	ND

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6. ACCIDENTAL RELEASE MEASURES FOR RAW MATERIAL CLEANUP

Isolate spill area and restrict nonessential personnel. All personnel involved in spill cleanup should follow appropriate industrial hygiene practices (see section 8). Stop source of spill. Dike area to prevent spill from spreading. Soak up liquid with a suitable absorbent such as clay, saw dust, or kitty litter. Sweep up absorbed material and place in a chemical waste container for disposal. CAUTION! Spill area may be slippery. Cover spill area with a slurry of powdered household detergent and water. Use stiff brush to work slurry into cracks and crevices. Allow to stand for 2-3 minutes, then flush with water.

7. HANDLING AND STORAGE

HANDLING

Containers should be located in an area where they can be rotated regularly (first in, first out) and visually inspected for dents and bulging on a weekly basis. If bulged drums are found, they should be vented in an open area by removing the two-inch bung very slowly. The two-inch bung should not be removed completely until there is no sound of pressure being released. The bung can then be removed but should be done slowly with care. Emptied container may retain product residues. Follow warnings (if any) and precautions even after container is emptied.

STORAGE

Containers should be stored in a cool, dry well ventilated area away from flammable or oxidizing materials and sources of heat or flame. Exercise due caution to prevent damage to or leakage from the container.

Prolonged storage at elevated temperatures under wet alkaline or acid conditions should be avoided to assure product integrity. Care should be taken to prevent moisture condensation in the container.

MAXIMUM STORAGE TEMPERATURE

66°C (150°F)

GENERAL COMMENTS

This product is a fully refined white mineral oil meeting the requirements of the National Formulary XVII and requirements of the Food and Drug Administration as per 21 CFR 172.878.

8. PHYSICAL AND CHEMICAL PROPERTIES

VAPOR PRESSURE (mm Hg)

Less than 0.005 at 20°C

BOILING POINT

Greater than 230°C (450°F)

SPECIFIC GRAVITY (Water = 1)

Less than 1 at 15°C

SOLUBILITY IN WATER (by weight %)

Negligible at 25°C

COEFFICIENT OF OIL/WATER

N/D

MELTING POINT

Not applicable

FLASHPOINT (Method used- ASTM D-92)

Greater than 188°C (370°F)

LOWER EXPLOSION LIMIT

None established

ODOR THRESHOLD (ppm)

None established

SOLUBILITY IN OTHER

Not Determined

POUR POINT

None Established

Ph FACTOR

N/D

UPPER EXPLOSION LIMITS

N/D

AUTO IGNITION TEMPERATURE

N/D

9. STABILITY AND REACTIVITY

STABILITY

Product is stable under normal conditions.

INCOMPATIBILITIES

This product is incompatible with strong oxidizers, strong acids and strong alkalis. It hydrolyses slowly at ambient temperatures in acidic or alkaline aqueous solutions.

POLYMERIZATION

Hazardous polymerization is not expected to occur.

10. TOXICOLOGICAL INFORMATION

CARCINOGENICITY

IARC.….NO OSHA….NO
NTP…....NO ACGIH...NO

TOXICOLOGICAL - CHRONIC

No data available

TOXICOLOGICAL - ACUTE

No data available

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11. DISPOSAL CONSIDERATIONS

WASTE DISPOSAL

Material that cannot be used or chemically reprocessed should be disposed of in accordance with all applicable regulations. Product containers designed for single use should be thoroughly emptied before disposal. NOTE! State and local regulations may be more stringent than federal.

This product, if unused, does not meet the EPA's RCRA criteria as either a listed or a characteristic hazardous waste. Generators of waste are required to evaluate their materials for compliance with RCRA and local disposal procedures and regulations.

12. TRANSPORT INFORMATION

SHIPPING INFORMATION

D. O. T.: not regulated

Reportable Quantity: not applicable

Freight Classification: 65 Petroleum Oil N. O. I. B. N.

Special Transportation Notes: none

REQUIRED LABELS

LABEL INFORMATION

This product is made in a manner to insure quality, purity and stability. Handle carefully to preserve its original quality. May contain up to 10 ppm tocopherol as stabilizer. Hazard warning label not required under OSHA Hazard Communication Standard 29 CFR 1910.1200.

SPILLS OR LEAKS

Shut off leak and dike up spills. Absorb with an inert material such as sand, earth, or vermiculite, and dispose of in compliance with Federal, State, and local regulations.

13. REGULATORY INFORMATION

White mineral oil is subject to the following:

ENVIRONMENTAL LIST

RTECS - 53012

MA.LIST

NJ R-T-K 8042-47-5

PA.LIST

TSCA - Not listed

14. PREPARED BY:

DETAIL ASSOCIATES, INC.
300 Grand Avenue
Englewood, NJ 07631
Telephone: (201)-569-6708 Fax:(201)-569-4378

APPENDIX K—PROPOSED MANAGEMENT PLANS

PROPOSED MANAGEMENT PLANS

Portland/Vancouver Regional Public Safety Training Center Organizational Models **MAIN ELEMENTS**	**Option 1 Portland Police Bureau/Other Agency Shared**	**Option 2 – JPA Managed Operation**	**Option 3 –Portland Police Bureau Managed Center**
Interlocal Agreement	X	X	X
Joint Powers Authority (JPA)		X	
Full Time Director	X	X	
Portland Police Bureau Supplied Manager and Staff			X
Portland Police Bureau Full Time Instructors and Supervision	X		X
Rotational Multi-agency Instructor Staffing	X	X	X
Instructor Staff Hired for Facility or Provided by Agencies as Needed	X	X	X
Clerical Staff Shared	X	X	X
Portland Police Bureau Clerical Staff			X
Scheduling Through Director's Office	X	X	
Budget Managed By Portland Police Bureau			X
Budget Held And Managed By JPA/Designated Managing Authority	X	X	
Fees Based on Agency Size	X	X	X
Funds Roll Over Year to Year	X	X	X

PROPOSED PLAN I: FULL TIME PORTLAND POLICE BUREAU AND SHARED MULTI-AGENCY JOINT USE

Governing

Establish an Interlocal Agreement between partner agencies. The agreement will establish governing boards assigned to setting all direction, budget, and will approve all operational policy and procedure for facility.

Portland Police Bureau will operate an individual training program for their staff on the training facility. Partner agencies desiring to have personnel trained with Portland Police Bureau personnel in their current training practices may opt to do so.

The remaining partner agencies desiring to conduct their own training programs may opt to do so.

Staffing

The governing board would appoint a director to manage operation of the facility. A common maintenance staff may be appointed to maintain all of the facility. Use of inmate labor should also be evaluated for some maintenance work.

Portland Police Bureau, the largest user agency with a full time staff assigned training, would assign supervision and a full-time training staff to their training operation. Clerical pertaining to Portland Police Bureau training record needs would be accomplished by Portland Police Bureau personnel.

Other partner agencies may assign their own instructors to the facility to train their personnel. They would operate under the director of the facility (multi-agency task force concept). (Hiring full time dedicated instructors should also be evaluated based upon work load.) Clerical needs for other agencies would be provided by dedicated clerical personnel under the authority of the director.

Scheduling

All scheduled use of the facility will be accomplished through the director's office. Scheduling may be made only up to one year in advance.

Training Models

Given the fact that many public safety agencies train to the standards established but also train to model variations from agency to agency, it will be necessary for all partner agencies to determine their desire to pool specific training that is common in style, to blend their training programs to common satisfaction by all agencies, or to train independently while sharing the training campus.

Funding

Contribution to the annual budget would be a percentage of the total costs based upon the number of sworn personnel within the agency and in the case of the Vancouver Fire Department desiring only to conduct driver training on the EVOC course, contribution should be based upon the number of Operators/Engineers assigned with driving equipment (these being the only personnel customarily receiving driver training in a fire agency)and should be pro-rated for their percentage of shared costs to develop and maintain the EVOC facility.

Any remaining funding from year to year should roll over to each consecutive budget to be used for the purpose of improvements and site maintenance as necessary.

Equipment

Partner agencies may hold their own training equipment which may become a pooled resource for all agencies to use or may remain as equipment only for the use of the owning agency.

As an example, many law enforcement agencies maintain a dedicated fleet of EVOC specific vehicles. Vehicles may be maintained on site for the sole use of the owning agency or may be pooled for the use of all qualified EVOC instructional staff.

Additional Revenue Potential

Partner agencies may opt to provide contract training to non-partner agency personnel, private sector emergency medical services providers, and other potential users as deemed appropriate and desirable by the stakeholders. Fees should be established after evaluation of actual costs to provide the instruction as well as facility maintenance expenses.

PROPOSED PLAN II: SOLE MANAGEMENT ORGANIZATION

Governing

Establish a Joint Powers Authority (JPA) or Interlocal Agreement between partner agencies. The Interlocal Agreement would require the board to select one government agency to receive and maintain the budget and operate the facility. The agreement will establish governing boards to set all direction, budget, and will approve all operational policy and procedure for facility.

Staffing

A full time director, working at the direction of the established board of authority, would be hired to manage the full operation.

Instructional staff may be hired specifically for the purpose of conducting the training programs. Instructional staff may also be assigned to the training center by partner agencies for the purpose of providing training to all agency staff or their specific agency only.

Additional staffing would consist of one or more office clerical staff for scheduling, record keeping and other tasks as appropriate.

Maintenance of the facility would be provided by a permanent full-time (or part-time dependant upon need) maintenance worker. Inmate labor provided by a partner agency may be considered.

Scheduling

All scheduled use of the facility will be accomplished through the director's office. Scheduling may be made only up to one year in advance.

Training Model

There are often differences in the method or model of instruction between agencies. Agencies could work toward a common training model or could maintain some independence in the manner their staff is trained through scheduling and instructor qualification.

Class size would be based upon instructor and facility capacity. Students could be mixed from all partner agencies as well as non-partner agencies as class sizes allow.

Funding

Contribution to the annual budget would be a percentage of the total costs based upon the number of sworn personnel within the agency and in the case of the Vancouver Fire Department desiring only to conduct driver training on the EVOC course, contribution should be based upon the number of Operators/Engineers tasked with driving equipment (these being the only personnel customarily receiving driver training in a fire agency)and should be pro-rated for their percentage of shared costs to develop and maintain the EVOC facility.

Any remaining funding from year to year should roll over to each consecutive budget to be used for the purpose of improvements and site maintenance as necessary.

Equipment

Training equipment and vehicles are donated by partner agencies to the training center and the center maintains the vehicles. Partner agencies may also use their own equipment.

Additional Revenue Potential

Partner agencies may opt to provide contract training to non-partner agency personnel, private sector emergency medical services providers, and other users as deemed appropriate and desirable by the stakeholders. Plans could be established that may provide for additional non-partner use following the first year of operation in order for a base line of use and capacity to be established first.

PROPOSED PLAN III: PORTLAND POLICE BUREAU MANAGED CENTER

Governing

Establish an Interlocal Agreement between partner agencies. The agreement will establish governing boards and all authority, direction, budget, and will approve all operational policy and procedure for facility.

Staffing

Portland Police Bureau, the largest user agency, would provide a full time facility manager/director to oversee the operation, maintenance, and training programs.

Portland Police Bureau would assign their current full time training staff to the facility to train Portland personnel as well as personnel of other partner agencies.

Other partner agencies would/may assign their own instructors to the facility to work with Portland Police Bureau staff on a rotational basis and as needed to meet the training needs of all partner agencies.

Training Model

It would be necessary for all partner agencies to come to an accepted model of training an all agency staff.

Funding

Portland Police Bureau could manage and maintain a budget for the purposes of operating and maintaining the facility. Contribution to the annual budget would/should be a percentage of the total costs based upon the number of sworn personnel within the agency and in the case of the Vancouver Fire Department, contribution should be pro-rated based upon the number of Operators/Engineers tasked with driving equipment (due to the fact VFD only wants to use the EVOC facility and these being the only personnel customarily receiving driver training in a fire agency).

Any remaining funding from year to year should roll over to each consecutive budget to be used for the purpose of improvements and site maintenance as necessary.

Equipment

Portland Police Bureau provides and maintains as a result of the budget all substantial training equipment and a fleet of vehicles for EVOC training use on the facility.

Additional Revenue Potential

Partner agencies may opt to provide contract training to non-partner agency personnel, private sector emergency medical services providers, and other users as deemed appropriate and desirable by the stakeholders.