

Commissioner Fritz: January 2011

					Sat 1-1	Sun 1-2
					10:30 PM - 12:00 AM - Statistics blog post	12:00 AM - 1:30 AM - Performance evaluations and Work Plan 10:00 PM - 12:00 AM - Emails and admin work

Mon 1-3	Tue 1-4	Wed 1-5	Thu 1-6	Fri 1-7	Sat 1-8	Sun 1-9
<p>9:30 AM - 10:00 AM - Scheduling</p> <p>10:00 AM - 11:30 AM - Tom/Amanda)</p> <p>11:30 AM - 12:00 PM - Emails etc</p> <p>12:00 PM - 1:00 PM - Mayor Adams</p> <p>1:00 PM - 2:00 PM - Donita Frye and Arwen Bird re: Human Rights Commission</p> <p>2:30 PM - 3:00 PM - East Portland Action Plan delegates, to 3:30 with interruption</p> <p>3:00 PM - 3:15 PM - Phone call with Judy Shiprack, Multnomah County Commissioner</p> <p>3:30 PM - 5:00 PM - Sidewalks Advisory Committee Meeting</p> <p>11:30 PM - 12:30 AM - emails</p>	<p>9:00 AM - 9:30 AM - Tom/Amanda</p> <p>10:00 AM - 11:00 AM - Auditor's staff re: Council minutes</p> <p>11:00 AM - 12:00 PM - Maria Lisa Johnson, Director, Office of Human Relations</p> <p>12:00 PM - 1:30 PM - Bureau Directors' Portfolio Meeting/Lunch</p> <p>1:30 PM - 2:00 PM - Dwight Holton, U.S. District Attorney</p> <p>2:00 PM - 2:30 PM - Amalia Alarcon de Morris, Director, Office of Neighborhood Involvement</p> <p>2:45 PM - 3:00 PM - Mayor Adams</p> <p>3:00 PM - 3:30 PM - Preview City Council with Tom</p> <p>4:00 PM - 5:00 PM - Metro Council Inauguration Ceremony</p> <p>9:30 PM - 11:00 PM -</p>	<p>9:00 AM - 9:30 AM - Commissioner Saltzman swearing in</p> <p>10:00 AM - 10:30 AM - Cmmr Fish swearing-in</p> <p>10:30 AM - 12:30 PM - City Council meeting</p> <p>12:30 PM - 1:00 PM - Tom/Amanda</p> <p>1:30 PM - 2:00 PM - Scheduling</p> <p>2:00 PM - 3:30 PM - Emails</p> <p>3:30 PM - 4:00 PM - Bureau of Planning and Sustainability re: Containers in the Right of Way (CROW)</p> <p>4:00 PM - 5:00 PM - Commissioner Fish</p> <p>5:00 PM - 5:30 PM - Staff discussion</p> <p>5:30 PM - 6:30 PM - Tom/Amanda</p> <p>8:30 PM - 9:00 PM - Letters</p> <p>9:30 PM - 10:30 PM -</p>	<p>9:00 AM - 9:30 AM - Staff meeting agenda prep</p> <p>9:30 AM - 10:00 AM - Amanda/Cary</p> <p>10:00 AM - 11:00 AM - Weekly Staff Meeting</p> <p>11:00 AM - 11:30 AM - Amanda/Sara</p> <p>11:30 AM - 12:00 PM - Nancy Zuffrea, constituent</p> <p>12:00 PM - 12:30 PM - Amanda/Tom</p> <p>1:00 PM - 2:00 PM - Citywide Wellness Meeting</p> <p>2:00 PM - 2:30 PM - Amanda/Patti</p> <p>3:00 PM - 3:30 PM - Steffeni Mendoza-Gray, Office of Government Relations: Review agenda for Advocacy 101 Workshop</p> <p>3:30 PM - 4:00 PM - Amanda/Dora</p> <p>4:00 PM - 4:30 PM -</p>	<p>9:00 AM - 10:00 AM - Ann Beier, Director, Office of Healthy Working Rivers</p> <p>10:00 AM - 11:00 AM - Andrea Meyer (ACLU) re: Joint Terrorism Task Force</p> <p>10:30 AM - 11:00 AM - Commissioner Saltzman drop-in</p> <p>11:00 AM - 11:30 AM - Larry Emery, constituent</p> <p>11:30 AM - 12:00 PM - Amanda/Tom/Tim</p> <p>12:00 PM - 12:30 PM - Hala Gores, Chair of AMPAC (Arab/Muslim Policy Advisory Council) re: Joint Terrorism Task Force</p> <p>1:00 PM - 2:00 PM - Multnomah County Commissioner Loretta Smith swearing in</p> <p>2:30 PM - 3:00 PM - Meet with City staff re: cleaning products</p> <p>3:00 PM - 3:30 PM - Anita Yap and Mark White</p>	<p>Out of town</p>	<p>Out of town</p>

	Council agenda prep 11:00 PM - 12:15 AM - emails	emails	Auditor's staff: Records Retention of Recorded Council Meetings 4:30 PM - 5:00 PM - Amanda/Tim 9:30 PM - 1:00 AM - Equity proposal and email	(Charter Commission) 4:00 PM - 5:00 PM - Rose Festival briefing and visit new office 6:00 PM - 7:00 PM - Coalition for a Livable Future event for Jill Fuglister 11:00 PM - 12:00 AM - Emails		
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Mon 1-10	Tue 1-11	Wed 1-12	Thu 1-13	Fri 1-14	Sat 1-15	Sun 1-16
Out of town 9:00 AM - 10:00 AM - emails 10:00 AM - 11:00 AM - JTTF emails	Out of town until 2 pm 2:30 PM - 3:00 PM - Amanda/Tom 3:00 PM - 4:30 PM - Bar Summit 4:30 PM - 6:00 PM - Preview City Council with Tom 7:30 PM - 8:30 PM - Council prep 8:30 PM - 10:30 PM - Web site and emails	9:00 AM - 10:30 AM - City Council meeting 10:30 AM - 12:00 PM - Emails, visits, and calls 12:00 PM - 12:30 PM - Mayor Adams drop-in re: JTTF Town Hall 12:30 PM - 1:00 PM - Amanda/Tom/Dora 1:30 PM - 2:00 PM - Emails, visits, and calls 2:00 PM - 2:30 PM - Phone call with Heesung Kang, Multnomah County Mental Health Call Center 2:30 PM - 3:00 PM - Brad Schmidt, the Oregonian re: 2011 priorities 3:00 PM - 4:30 PM - Mary Beth Henry, Deputy Director, Office of Cable Communications and Franchise Management re: public outreach 5:00 PM - 7:00 PM - Metro Policy Advisory Committee 9:00 PM - 11:30 PM - Emails and performance	9:00 AM - 9:30 AM - Staff meeting agenda prep 9:30 AM - 10:00 AM - Emails, visits and calls 10:00 AM - 11:00 AM - Weekly Staff Meeting 11:00 AM - 11:30 AM - Janet Zeider, constituent 11:30 AM - 12:00 PM - Multnomah County Sheriff Staton 1:00 PM - 2:00 PM - Ken Rust, Chief Administrative Officer 2:00 PM - 2:30 PM - Emails, visits, and calls 2:30 PM - 4:00 PM - Amalia Alarcon de Morris, Director, Office of Neighborhood Involvement 4:00 PM - 5:00 PM - Lisa Turley, Director, Bureau of Emergency Communications 6:30 PM - 9:00 PM - Joint Terrorism Task Force Town Hall	9:30 AM - 10:00 AM - Amanda/Vanessa 10:00 AM - 11:00 AM - Chief Reese monthly meeting 11:00 AM - 11:30 AM - Bobbie Regan, constituent (School Board) 12:30 PM - 1:30 PM - Emails, visits, and calls 1:30 PM - 2:00 PM - Amanda/Cary 2:00 PM - 2:30 PM - Amanda/Milena 2:30 PM - 3:00 PM - Amanda/Tim 3:00 PM - 3:30 PM - Amanda/Dora 3:30 PM - 4:00 PM - Amanda/Patti 4:00 PM - 4:30 PM - Mayor Adams 4:30 PM - 5:00 PM - Amanda/Tim 5:00 PM - 5:30 PM - Amanda/Tim/Dora	8:30 AM - 9:30 AM - Northwest Conference Against Human Trafficking 10:30 AM - 12:00 PM - Calendar and emails 8:30 PM - 11:00 PM - emails	4:30 PM - 10:00 PM - Tree Project review 10:00 PM - 10:30 PM - emails

		evaluations	9:30 PM - 10:30 PM - Web sites and emails	5:30 PM - 6:00 PM - Northwest Conference Against Human Trafficking VIP Reception and Silent Auction 9:30 PM - 10:30 PM - emails		
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Mon 1-17	Tue 1-18	Wed 1-19	Thu 1-20	Fri 1-21	Sat 1-22	Sun 1-23
<p>Martin Luther King, Jr. Day</p> <p>8:30 AM - 11:00 AM - Annual Skinner Martin Luther King Breakfast</p> <p>7:00 PM - 8:30 PM - Office of Human Relations</p> <p>8:30 PM - 10:00 PM - emails</p>	<p>9:00 AM - 9:30 AM - emails</p> <p>9:30 AM - 10:00 AM - Ken Cropper, constituent</p> <p>10:00 AM - 11:00 AM - Emails, visits, and calls</p> <p>11:00 AM - 11:30 AM - Angela Oswald, constituent</p> <p>1:00 PM - 1:30 PM - emails</p> <p>1:30 PM - 2:00 PM - Scheduling</p> <p>2:00 PM - 3:30 PM - Amalia Alarcon Morris, Director, Office of Neighborhood Involvement</p> <p>3:30 PM - 4:00 PM - Amanda/Tom/Tim</p> <p>4:00 PM - 5:00 PM - Preview City Council with Tom</p> <p>6:00 PM - 6:30 PM - River Forum</p> <p>7:00 PM - 9:00 PM - Lobbying 101 Workshop</p> <p>10:00 PM - 11:00 PM - City Council prep</p> <p>11:00 PM - 11:30 PM - emails</p>	<p>9:00 AM - 10:30 AM - City Council meeting</p> <p>10:30 AM - 11:00 AM - Emails, visits, and calls</p> <p>11:30 AM - 12:00 PM - David Olson, Director, Office of Cable Communications and Franchise Management</p> <p>12:00 PM - 12:30 PM - Letters</p> <p>12:30 PM - 1:30 PM - Maria Lisa Johnson, Director of the Office of Human Relations</p> <p>1:30 PM - 2:00 PM - Bernie Foster from the Skinner and visitors from Spain</p> <p>2:00 PM - 5:00 PM - Council hearings</p> <p>5:00 PM - 5:30 PM - Commissioner Leonard drop-in re: Public Safety Systems Revitalization Project</p> <p>5:30 PM - 6:00 PM - Tom/Amanda</p> <p>8:30 PM - 10:30 PM - emails</p> <p>10:30 PM - 11:30 PM - Admin</p>	<p>9:30 AM - 10:00 AM - Staff meeting agenda prep</p> <p>10:15 AM - 10:30 AM - Commissioner Fish drop-in</p> <p>10:30 AM - 11:00 AM - Emails</p> <p>11:00 AM - 12:00 PM - Weekly Staff Meeting</p> <p>12:30 PM - 1:00 PM - Amanda/Cary</p> <p>1:00 PM - 1:30 PM - Amanda/Vanessa</p> <p>1:30 PM - 2:00 PM - Amanda/Milena/</p> <p>2:00 PM - 2:30 PM - Rich Recker, Adidas and Karen Gray, Parkrose School District Superintendent</p> <p>3:30 PM - 5:00 PM - Portland Police Bureau Award Ceremony</p> <p>7:30 PM - 10:30 PM - Emails and trackits</p> <p>10:30 PM - 11:00 PM - web site</p> <p>11:30 PM - 12:00 AM - Web site blog post</p>	<p>9:45 AM - 10:00 AM - Ann Beier, Director, Office of Healthy Working Rivers</p> <p>10:00 AM - 10:30 AM - Danae Love, constituent re: Cleanscapes</p> <p>10:30 AM - 11:00 AM - Amanda/Tim/Tom re Bureau of Emergency Communications</p> <p>11:00 AM - 11:30 AM - Portland Harbor monthly update</p> <p>11:30 AM - 12:00 PM - Commissioner Leonard drop-in re: Public Safety Systems Revitalization Project</p> <p>12:00 PM - 12:30 PM - Scheduling check-in</p> <p>12:30 PM - 1:00 PM - Drop ins with Brendan Finn (Commissioner Saltzman's Chief of Staff) and Betsy Ames (Commissioner Fish's Chief of Staff)</p> <p>1:00 PM - 5:00 PM - (Out sick)</p> <p>7:00 PM - 7:30 PM - emails</p> <p>7:30 PM - 8:00 PM - Charter Commission web post</p>	<p>8:45 AM - 10:45 AM - Friends of Trees Neighborhood Tree Planting</p> <p>12:00 PM - 1:00 PM - Z-Man Foundation Wrestling Tournament</p> <p>3:30 PM - 5:00 PM - emails</p> <p>7:30 PM - 10:30 PM - emails</p>	<p>1:30 PM - 2:00 PM - Emails etc</p> <p>7:30 PM - 8:30 PM - Emails etc</p> <p>9:00 PM - 10:00 PM - Emails etc</p>

				8:00 PM - 9:00 PM - Emails and web site		
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Mon 1-24	Tue 1-25	Wed 1-26	Thu 1-27	Fri 1-28	Sat 1-29	Sun 1-30
<p>Out of office until noon</p> <p>12:30 PM - 1:00 PM - Amanda/Dora</p> <p>1:00 PM - 1:30 PM - Amanda/Sara</p> <p>1:30 PM - 2:00 PM - Amanda/Milena</p> <p>2:00 PM - 4:00 PM - out</p> <p>4:00 PM - 4:30 PM - Amanda/Patti</p> <p>4:30 PM - 5:00 PM - Commissioner Fish</p> <p>6:00 PM - 8:30 PM - Charter Commission</p> <p>10:00 PM - 10:30 PM - Emails and web site</p>	<p>9:00 AM - 10:00 AM - Tom/Amanda</p> <p>10:00 AM - 10:30 AM - Drop-in meetings with: Warren Jiminez; Commissioner Fish; and Commissioner Leonard</p> <p>10:30 AM - 11:00 AM - Amalia Alarcon de Morris, Director, Office of Neighborhood Involvement</p> <p>11:00 AM - 11:30 AM - Roger Geller, Portland Bureau of Transportation, re: bicycle issues</p> <p>11:30 AM - 12:00 PM - Tony Fuentes, constituent, Small Business Development Committee</p> <p>1:00 PM - 1:30 PM - Suzanne Hayden, Citizen Crime Commission re: Joint Terrorism Task Force</p> <p>1:30 PM - 2:00 PM - National Lawyer's Guild re: Joint Terrorism Task Force</p> <p>2:00 PM - 2:30 PM - Emails, visits, and calls</p> <p>2:30 PM - 3:30 PM - City Wide Tree Project Update</p> <p>3:30 PM - 4:00 PM - Travis Vanstaaveren, constituent re: Sanctity of Hope nonprofit</p>	<p>9:00 AM - 12:00 PM - City Council meeting -</p> <p>12:00 PM - 12:30 PM - Sue Pearce, Charter Commission</p> <p>12:30 PM - 1:00 PM - Mayor Adams re: Equity Strategy Review</p> <p>1:00 PM - 1:30 PM - Amalia Alarcon de Morris</p> <p>1:30 PM - 2:30 PM - Mayor Adams and others re: Superfund Briefing</p> <p>2:30 PM - 3:00 PM - Scheduling check-in</p> <p>3:00 PM - 3:30 PM - Emails, visits, and calls</p> <p>3:30 PM - 4:00 PM - Richard Ross and Toby Deming, Hosford Abernethy Neighborhood Assn re: Tree Project</p> <p>5:00 PM - 5:30 PM - Emails and letters</p> <p>8:00 PM - 9:00 PM - Council prep</p> <p>9:00 PM - 10:30 PM - Equity musings</p> <p>10:30 PM - 11:00 PM - emails</p>	<p>8:30 AM - 10:00 AM - State Legislators Breakfast</p> <p>10:00 AM - 10:30 AM - Margot Barnett and Linda Robinson re: Tree Project</p> <p>10:30 AM - 11:30 AM - Weekly Staff Meeting</p> <p>12:00 PM - 1:00 PM - Planned Parenthood Annual Luncheon</p> <p>1:30 PM - 2:00 PM - Emails and staff conversations</p> <p>2:00 PM - 3:00 PM - Council Meeting - South Waterfront Greenway</p> <p>3:00 PM - 3:30 PM - Drop-ins with Commissioners Leonard and Fish</p> <p>3:30 PM - 4:00 PM - Amanda/Amalia/Tom</p> <p>4:00 PM - 4:30 PM - Amanda/Vanessa</p> <p>4:30 PM - 5:00 PM - Amanda/Patti</p> <p>5:00 PM - 5:30 PM - Emails</p> <p>7:00 PM - 7:30 PM - Superfund prep</p> <p>7:30 PM - 9:00 PM - Equity musings</p> <p>9:00 PM - 11:00 PM - Emails and web site</p>	<p>8:45 AM - 9:00 AM - Scheduling</p> <p>9:00 AM - 10:15 AM - Mayor and Rep. Blumenauer RE: Superfund Follow Up I</p> <p>10:30 AM - 11:00 AM - Girl Scouts Troop Visit</p> <p>11:00 AM - 11:30 AM - Rabbi Arthur Zuckerman - Joint Terrorism Task Force</p> <p>11:45 AM - 12:00 PM - Broadband Strategic Plan Kickoff</p> <p>1:00 PM - 3:00 PM - Safer PDX Steering Committee</p> <p>3:30 PM - 4:30 PM - Commissioner Saltzman</p> <p>4:30 PM - 5:00 PM - Amanda/Tim</p> <p>8:00 PM - 10:30 PM - Empower Oregon "Guilty Except for Insanity" screening</p>	<p>7:30 PM - 10:30 PM - Q Center Winter Gala</p>	

	<p>4:00 PM - 5:00 PM - Preview City Council with Tom</p> <p>5:00 PM - 5:30 PM - Drop-in with Commissioner Saltzman</p> <p>8:30 PM - 11:30 PM - City Council prep</p> <p>11:30 PM - 12:00 AM - emails</p>					
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Mon 1-31

10:00 AM – 10:30 AM-
Joanne Zuhl, Street Roots, phone interview re: Sidewalks

10:30 AM - 11:30 AM -
Tom/Amanda

1:30 PM - 2:00 PM -
Kathleen Saadat, Bureau of Human Resources' Interim Diversity Development/Affirmative Action Manager

2:00 PM - 3:00 PM -
Maggie Bennington-Davis, Cascadia Behavioral Health

3:00 PM - 4:00 PM -
Bruce Warner and Keith Witcosky, Portland Development Commission

4:30 PM - 5:00 PM –
Meet with Disability Commissioners