	March 2010						
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April 2010

May 2010									
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monthly meeting 10:30 AM - Em Calls 11:00 AM - Sci 11:30 AM - Em 1:00 PM - Ema Calls 2:30 PM - TJ B BAC Chair 3:00 PM - Ema				9:00 AM – Budget Work Session 11:30 AM - Bureau Director's Meeting	(Out of town)	3
9:30 AM - NAY monthly meeting 10:30 AM - Em Calls 11:00 AM - Sci 11:30 AM - Em Calls 1:00 PM - Ema Calls 2:30 PM - TJ B BAC Chair 3:00 PM - Ema				1:00 PM - Citywide Wellness Committee Meeting 2:00 PM - Council Meeting for Time-Certain Items		
Calls 3:30 PM - Side Committee Mee 5:30 PM - Ema 7:30 PM - Chec 8:30 PM - Ema	mails, Visits and cheduling mails mails ail, Visits and Browning, Police ails, Visits and ewalks Advisory eting ails ecks and letters	9:00 AM - emails 9:00 AM - Emails, Calls and Visits 10:30 AM - Sallie Edmunds, Amy Ruiz, Ann Beier and Joe Zehnder, River Plan 11:30 AM - Emails, Calls and Visits 12:00 PM - Bureau Directors' Portfolio Meeting/Lunch 1:30 PM - Becky Chiao (Risk Management) and Jenifer Johnston (City Attorney's office) 2:00 PM - Elders in Action Executive Director Vicki Hersen, Civic Involvement Coordinator Tara Krugel, Commission Chair Lorraine Griffey and Vice-Chair Augusta 2:30 PM - Amalia Alarcon de Morris	9:00 AM - City Council meeting 10:30 AM - Tom 11:30 AM - Emails and letters 12:30 PM - Emails, Visits and Calls 2:00 PM - Scheduling 2:30 PM - Deborah Stein (BPS), Amalia Alarcon, Afifa Ahmed-Shafi 4:00 PM - Andrea Paluso (Family Forward Oregon) and Sen. Diane Rosenbaum 4:30 PM - Andrew Carlstrom, LaVonne Griffin-Valade, and Linly Rees 6:30 PM - Emails and calendar 11:30 PM - Emails and web site	10:00 AM - Weekly Staff Meeting 11:30 AM - Women in Business Awards lunch 1:30 PM - Quarterly Meeting with Police Chief Sizer 2:00 PM - Chief Sizer re:The Release of the Police/Mental Health Report Press Conference 3:00 PM - Marianne Martinez and Kaye Veldhuisen 3:30 PM - Emails, Visits, and Calls 5:00 PM - Emails etc 7:00 PM - Thirsters Gathering 11:30 PM - Emails and NAMI Walk prep	9:00 AM - University of Portland Development Agreement: Christe White, Jim Kuffner, Amy Ruiz, and Shannon Buono 10:30 AM - Amanda/Cary 11:00 AM - Amanda/Sara 11:30 AM - Huayu Lai 12:00 PM - U of P River Plan: Amy Ruiz, Shannon Buono, and Katherine Beumont 12:00 PM - Weekly Staff Lunch I 1:00 PM - Emails, Visits and Calls 1:30 PM - Amanda/Tim 2:00 PM - Commissioner Fish drop-in 2:30 PM - Meet with Milena for scheduling	3:00 PM - Emails on Memorial Coliseum 7:30 PM - emails

		3:00 PM - Emails, Visits, Calls 4:30 PM - Preview City Council with Tom 5:30 PM - Dinner with Milena 8:30 PM - Council prep			3:30 PM - Harold Williams and Harold Williams II 4:00 PM - David Olson and Mary Beth Henry 7:00 PM - Emails and web site	
11	12	13	14	15	16	17
12:00 PM - emails	12:00 AM - Web site and calendar	12:00 AM - Emails and web site	9:00 AM - City Council meeting	9:00 AM - Staff meeting agenda prep	9:30 AM - BOEC	12:00 PM Oregon
5:00 PM - BOEC	11:00 AM - Tom/Amanda	9:00 AM - Visits	12:00 PM - Mayor Adams drop- in	9:30 AM - Emails, visits and calls	11:00 AM - Amanda/Tom 11:30 AM - Tom Miller, Mayor's	Black Political Convention
Banquet	11:30 AM - Emails, Visits and Calls	9:30 AM - Scheduling	12:30 PM - Irvington School kids/Tom debrief/emails	10:00 AM - Sunnyside	Chief of Staff	(OPBC) Luncheon
9:00 PM - emails	12:00 PM - Lunch with Tina Kotek	12:00 PM - Central City Concern Luncheon and Movie	1:00 PM - LaVonne Griffin- Valade, City Auditor, monthly	Elementary School 3rd Grade Class Visit	1:00 PM - Amanda/Cary 2:00 PM - JOIN Grand Opening	2:00 PM - Grand
Ciridio		1:00 PM - Maria Lisa Johnson,	meeting	10:30 AM - Weekly Staff		Opening
	1:15 PM - Scheduling	OHR Director Monthly Meeting	2:00 PM - Council hearings	Meeting	3:30 PM - Amanda/Dora	Celebration Event and
	1:30 PM - Emails, Visits and Calls	2:30 PM - Amalia Alarcon de Morris	6:45 PM - Dora	11:00 AM - Emails, visits, and calls	4:00 PM - Amanda/Patti	Tour of Daybreak
	2:00 PM - CAO Ken Rust Monthly Meeting	3:00 PM - Lt. Mike Marshman, Thompson Morrison, Lisa Turley, Jim Finch, & Patrick	9:00 PM - Council prep 10:00 PM - emails	11:30 AM - Bob Stacey 12:00 PM - Larry Collins and	4:30 PM - Amanda/Sara 6:00 PM - Oregon Partnership Annual Dinner and Auction	Co-Housing 3:30 PM - Oregon
	3:00 PM – Mayor Adams and BPS re: Portland Plan	Jones 4:00 PM - Emails and letters	11:30 PM - Emails and calendar	Fulton Burns-People, Purpose and Associates (POPA)	Amual Diffici and Addition	Black Political Convention
	3:30 PM -Oregon Action Jewish Committee and the Oregon Holocaust Resource Center's	4:30 PM - Scheduling	Calendar	1:00 PM - Sunnyside Elementary School 3rd Grade Class Visit		(OBPC) Work Session
	Unto Every Person There is a Name Program	5:00 PM - Preview City Council with Tom		1:30 PM - Amanda/Milena and scheduling		6:00 PM - Toastmaste
	4:00 PM - Linda Meng, Jim Rice	8:30 PM - Emails and calendar 11:30 PM - Emails and Council		2:00 PM - Council Hearings		rs 75th Anniversary Celebration
	4:30 PM – Mayor Adams re: Memorial Coliseum Update	prep		2:30 PM - Debrief with Tom		7:00 PM -
	Figure Consenti Opuate			3:30 PM - ONI Budget Discussion		ALS Heroes Dinner &
				4:00 PM - emails		Auction Gala
				5:30 PM – Ariana Denney		10:30 PM - calendar
				6:30 PM - China Press event		and web
				9:00 PM - emails		Sicc

18	19	20	21	9:30 PM - Parliament blog post 11:30 PM - Emails and web site	23	24
12:00 PM Commission er Saltzman campaign event 8:00 PM - emails 10:00 PM - emails	10:30 AM - Tom/Amanda 11:30 AM - USS Ranger Foundation, Ron Brockleman 1:00 PM - Wellness Monthly Meeting 2:30 PM - Emails, Visits and Calls 3:00 PM - Monthly Meeting, Keith Witcosky and Bruce Warner, PDC 4:00 PM - Rivers debrief - Tom, Patti, Ann 4:30 PM - Linda Meng re: Customer Survey 5:00 PM - Emails etc 7:00 PM - Portland Dowtown NA Sidewalk Ordinance review 10:00 PM - emails 11:30 PM - emails	8:30 AM - emails 9:00 AM - Scheduling 9:30 AM - emails 11:30 AM - Emails, visits, and calls 12:00 PM - Lunch with Janis Adler, PURB member 1:00 PM - Amalia Alarcon Morris, ONI Director monthly meeting 1:30 PM - Emails, visits, and calls 2:00 PM - Andrew Frazier, new SBAC Chair 2:30 PM - Skip Newberry dropin 3:00 PM - Joe Zehnder, BPS Director monthly meeting 4:00 PM - emails 4:30 PM - Sue Keil drop-in 5:00 PM - Preview City Council with Tom 8:00 PM - Council prep and emails 11:30 PM - Council prep and emails	9:00 AM - City Council meeting 12:00 PM - Annual First Citizen Award Banquet 2:00 PM - Amanda/Tim 2:30 PM - Scheduling 3:00 PM - OHWR review 4:00 PM - Commissioner Fish 5:00 PM - Tom 6:00 PM - Asian-American & Pacific Islander Leaders Budget Talk 8:30 PM - Emails, web site and Council prep 11:30 PM - Emails and Council prep	9:00 AM - Staff meeting agenda prep 9:30 AM - Emails, visits and calls 10:00 AM - Weekly Staff Meeting 11:00 AM - Patti 11:30 AM - Emails, visits, and calls 12:00 PM - Dr. Roger Meyer, Child & Family Health Foundation 12:30 PM - Patricia Keppler, Guide Dog Users of Portland 2:00 PM - Council Meeting for Time-Certain Items 5:30 PM - Affordable Housing Rally 6:00 PM - Boise-Eliot Neighborhood School Art Exhibit Celebration and Kick-Off 7:00 PM - Season of Service Proclamation 8:00 PM - Women's Sexual Assault Awareness Annual Fundraiser 10:00 PM - emails 11:30 PM - emails	10:00 AM - Amanda/Patti 11:00 AM - Amanda/Sara 11:30 AM - Amanda/Milena and scheduling 12:30 PM - Front desk 1:00 PM - Emails, visits, and calls 12:00 PM - Amanda/Cary 2:00 PM - Emails, Calls and Visits 7:30 PM - Earth Day in Music and Song 2010 9:15 PM - emails	9:00 AM - Annual 82nd Avenue of Roses Parade 6:00 PM - Parkrose HS Auction

25	26	27	28	29	30
2:00 PM - Royal	10:30 AM - Tom/Amanda	9:30 AM - Executive Work Session: Update on Bargaining	9:00 AM - City Council meeting	8:40 AM - Coalition for a Livable Future Summit	9:00 AM – Ann Beier, OHWR
Rosarians 2010	11:30 AM - Emails, Calls and Visits	11:30 AM - Emails, Calls and	12:00 PM - Mayor Adams	11:00 AM - Emails, visits, and	10:00 AM - Amanda/Patti
Blessing of the Festival	1:00 PM - Arwen Bird, Human	Visits	1:00 PM - Campaign Finance Fund Referral Document Review	calls	10:30 AM - Amanda/Dora
6:00 PM - emails	Rights Commissioner 1:30 PM - Scheduling	12:00 PM - Scheduling 1:30 PM - Emails, Visits and	1:30 PM - Council prep	11:30 AM - Andrew Koyaanisqatsi - Solar Energy Solutions	11:00 AM - Amanda/Milena and scheduling
7:00 PM -	2:00 PM - Emails, Visits and	Calls - call Jo Ann Bowman	2:00 PM - Council Hearing	12:00 PM - Scheduling	11:30 AM - Amanda/Cary
David Olson call	Calls	2:00 PM - Jeff Cogen drop-in	5:00 PM - MPAC	1:30 PM - Emails, visits, and	12:00 PM - Amanda/Tom
7:30 PM -	4:00 PM - Monthly Meeting with Dean Marriott	2:30 PM - Rochelle Silver, Citizen Review Committee	11:20 PM - emails	calls	12:30 PM - Emails
Emails and web site	5:30 PM - APNBA Annual Meeting	3:00 PM - PSU Historic Inventory, Lindsay Desrochers		2:00 PM - Council Meeting for Time-Certain Items	1:00 PM - Drop-in at Mayor's office
9:00 PM - emails	11:00 PM - emails	(VP for Finance and Administration, PSU), AVP Mark		4:30 PM - Staff meeting agenda prep	1:30 PM - Amanda/Tom
oa.io		Gregory and Facilities and Planning Director Robyn Pierce		6:10 PM - Reaching and	2:00 PM - Weekly Staff Meeting
		(PSU), Carrie Richter (Landmarks Commission), Lew		Empowering All People (REAP) Evening of Legacy	4:00 PM - Ken Johnson,
		Bowers (PDC) 4:00 PM - Emails, calls and		11:30 PM - emails	Fairview Police Chief 6:00 PM - Amanda/Tim
		visits - Brendan, Betsy, Warren re: Code Refinement			6:30 PM - Dress for Success
		5:00 PM - Drop-in Meeting re:			fundraising event
		PCM 5:30 PM - Preview City Council			10:00 PM - Home blog post 11:30 PM - Emails and
		with Tom			calendar
		6:00 PM - 2010 WomenStrength & GirlStrength New Volunteer Graduation			
		8:30 PM - Council prep and emails			
		11:00 PM - Council prep			
		11:30 PM - Schools/Parks project			