November 2009

calendar and emails 12:00 PM - Lunch Meeting with 11:00 AM - Emails, Visits and Calls 12:00 PM - Lunch Meeting with 2:00 PM - Bureau Directors Portfolio Meeting/Lunch Briefing 13:00 PM - Lunch Meeting with 2:00 PM - Bureau Directors Portfolio Meeting/Lunch Briefing 13:00 PM - Steekell 13:00 PM - Steekell 13:00 PM - Steekelling 13:00 PM - Steekelling 13:00 PM - Steekelling 13:00 PM - Emails, Visits and Calls 13:00 PM - Emails, Visits and Calls 23:00 PM - Emai	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
calendar and emails 12:00 PM - Lunch Meeting with 11:00 AM - Emails, Visits and Calls 12:00 PM - Lunch Meeting with 2:00 PM - Bureau Directors Portfolio Meeting/Lunch Briefing 13:00 PM - Lunch Meeting with 2:00 PM - Bureau Directors Portfolio Meeting/Lunch Briefing 13:00 PM - Steekell 13:00 PM - Steekell 13:00 PM - Steekelling 13:00 PM - Steekelling 13:00 PM - Steekelling 13:00 PM - Emails, Visits and Calls 13:00 PM - Emails, Visits and Calls 23:00 PM - Emai	1	2	3	4	5	6	7
4.00 PM - calendar and emails 1:00 PM - HAP Hillsdale Terrance HOPE VI Council Briefing 2:30 PM - Scheduling 2:30 PM - scheduling 3:00 PM - Famils, Visits and Calls 2:30 PM - Torn/Amanda 3:00 PM - Femalis, Visits and Calls 3:00 PM - Femalis (CML) Splatfiar Ladership Series, Visits and Calls 3:00 PM - Femalis, Visits and Calls 3:00 PM - Femalis (CML) Splatfiar Ladership Series, Visits and Calls 3:00 PM - Femalis, Visits and	calendar	Gordley	with Tim	11:00 AM - Memorial for Joyce	agenda prep	attend.	
8 12:45 AM - emails 12:30 AM - Calendar 9:00 PM - emails 10:00 AM - letters etc homecoming game homecoming game homecoming game homecoming game homecoming game homecoming game 11 12:00 AM - Veteran's Day 9:30 AM - City Council Meeting 9:00 AM - City Council Meeting 9:00 AM - OHWR 9:00 AM - Commissioner Saltzman Meeting 10:00 AM - Emails, Visits and Calls	calendar and emails 8:00 PM - Calendar and emails 9:30 PM - calendar and emails 10:00 PM - calendar	Dean Marriott 1:00 PM - HAP Hillsdale Terrance HOPE VI Council Briefing 1:30 PM - Sue Keil, Development Review Process 2:30 PM - Tom/Amanda 3:00 PM - Emails, Visits and Calls 3:30 PM - Yvonne Deckard, Director, Steve Herron, LR Manager, Jerrell Gaddis, LR Coordinator & Chief Spokesperson for the City's bargaining team 4:30 PM - Emails, Visits and Calls	Calls 12:00 PM - Bureau Directors' Portfolio Meeting/Lunch 1:30 PM - Scheduling 2:00 PM - Emails, Visits and Calls 3:00 PM - Preview City Council with Tom 4:00 PM - Commissioner Saltzman Monthly Meeting 5:00 PM - Tom 6:00 PM - Oregon Woman Lawyers (OWLS) Political Leadership Series "All Politics are Local: How to Get Involved in City, County, and Metro Government Boards and Commissions" 8:30 PM - City Council prep 9:30 PM - Retreat prep	2:00 PM - Dave Worobil, Anderson v. City of Portland lawsuit 2:30 PM - scheduling 3:00 PM - Emails, Visits and Calls 7:30 PM - Pumpkin pie making for retreat 9:00 PM - retreat schedule 9:30 PM - emails 10:30 PM - Maria Lisa eval	Calls 10:00 AM - Laura Campos, SW resident 10:30 AM - Emails, Visits and Calls 11:00 AM - Willie Brown, Director, Black Citizens Coalition of neighborhoods 11:30 AM - Commissioner Fritz Out - ALL STAFF RETREAT 6:00 PM - OLCV dinner	discussion 10:30 AM - Amanda/Tim 11:00 AM - Amanda/Amanda meeting and scheduling 11:30 AM - Amanda/Sara 1:00 PM - Amanda/Dora 1:30 PM - Emails, Visits and Calls 2:00 PM - Amanda/Cary 3:00 PM - Discussion of Oversight Committee with Brendan Phillips (and 2 other members), Sisters of the Road 3:30 PM - Discussion of Oversight Committee with Dan Handelman and Regina Hannon, Portland Copwatch 4:00 PM - Emails, Visits and Calls 6:30 PM - Travel Portland	Dinner & A Movie Annual Banquet
12:45 AM - emails 12:00 AM - Blog post 10:30 AM - Forest Grove Administration Meeting 12:30 AM - Calendar 9:00 PM - emails 10:00 AM - letters etc 10:30 AM - Forest Grove Administration Meeting 9:00 AM - Veteran's Day 11:00 AM - City Council Meeting 11:00 AM - City Council Meeting 11:00 AM - Commissioner Saltzman Meeting 10:00 AM - Emails, Visits and Calls						homecoming game	
- emails 12:30 AM - Calendar 9:00 PM - emails 10:00 AM - letters etc Administration Meeting 9:00 AM - Ross Hollywood Veteran's Day Parade 11:00 AM - Commissioner Saltzman Meeting 10:00 AM - Emails, Visits and Calls	_						14
9:00 PM - emails 12:30 AM - Calendar 2:00 PM - Meeting with Amalia 9:00 AM - Ross Hollywood Veteran's Day Parade 10:00 AM - letters etc 10:00 AM - Emails, Visits and Calls	_	12:00 AM - Blog post		12:00 AM - Veteran's Day	9:30 AM - City Council Meeting	9:00 AM - OHWR	
	9:00 PM -		_			,	
2.55 1.11 2.1.56 2.11 2.1.57 2.11 2.157 2.157 2.11 2.157 2.11 2.157 2.11 2.157 2.11 2.157 2.11 2.157 2.			2:30 PM - Emails, calls and	4:00 PM - City Council prep	11:00 AM - Lisa Turley Dir.	10:30 AM - Amanda/Tim	

Amanda Fritz

	11:00 AM - Debbie Kaye lunch	visits		BOEC		
			6:00 PM - City Council prep		11:00 AM - Weekly Staff	
	12:30 PM - ONI complaint	4:00 PM - HR discussion	10.00 PM	11:30 AM - emails. letters,	Meeting	
	review	continued	10:00 PM - emails and calendar	Tom	12:00 PM - Weekly Staff Lunch	
	1:00 PM - Maria Lisa Johnson,	5:00 PM - emails etc	Calcilla	2:30 PM - Gayle Whitehurst	12:00 FM Weekly Staff Edition	
	Director, Office of Human		11:00 PM - emails		1:00 PM - Amanda/Amanda	
	Relations-Monthly Meeting	7:00 PM - PANEL: Pd.		3:00 PM - Scheduling	and scheduling	
	2:00 PM - Commissioner Fritz	Mercury/Bus Project Monthly Brewhaha panel		3:30 PM - Emails, Visits and	1:30 PM - Amanda/Cary	
	and CAO Ken Rust Monthly			Calls		
	Meeting			5:30 PM - Urban League	2:00 PM - Amanda/Dora	
	3:00 PM - Emails, Visits and			Sibo III Giban League	2:30 PM - Emails, Visits and	
	Calls			7:00 PM - Spirit of Portland	Calls	
	2:20 DM Cahaduling			Awards	2:00 DM Priofing on 2 Street	
	3:30 PM - Scheduling				3:00 PM - Briefing on 3 Street Vacations	
	4:00 PM - Emails, Visits and				Vacations	
	Calls				3:30 PM - Amanda/Sara	
	5:00 PM - Mayor Adams				4:00 PM - Amanda/Patti	
	meeting					
	6:00 PM - Partnership for				4:30 PM - Mayor Adams Monthly Meeting	
	Safety and Justice				Pionally Piecung	
	·				5:30 PM - 6th Annual Native	
	9:30 PM - emails				American Heritage Month Celebration	
					Celebration	
15	16	17	18	19	20	21
10:30 AM	12:00 AM - emails	9:30 AM - Executive Council	9:00 AM - City Council meeting	9:00 AM - Staff meeting	9:00 AM - Ann Beier	9:30 AM -
- City staff emails	10:00 AM - Continue	Work Group Meeting	12:00 PM - REACH's Donor	agenda prep	10:00 AM - Wellness Strategic	Type up Retreat
cinalis	discussion of OHR Strategic Plan	12:00 PM - MPAC consent prep	Lunch	9:30 AM - Emails, Visits and	Plan Review Session	notes
11:30 AM				Calls		
- City staff	11:30 AM - Discussion of	1:30 PM - Amalia Alarcon	1:00 PM - Oversight	10:00 AM Woolds Chaff	10:30 AM - RAC	2:30 PM -
emails	11/17 Exec Session	Morris, Monthly ONI Meeting	Committee Planning Meeting	10:00 AM - Weekly Staff Meeting	groundbreaking	emails
12:00 PM	1:00 PM - Wellness Monthly	2:30 PM - Emails, Visits and	2:00 PM - Dora/Amanda	riccarig	12:00 PM - Weekly Staff Lunch	9:30 PM -
- calendar	Meeting	Calls		11:00 AM - Hiram Sachs Phone		
and web	2:00 PM Dobort Liborty and	2:00 PM Monthly Mosting	2:30 PM - Commissioner Fish	Chat	1:00 PM - Amanda/Cary	
site	2:00 PM - Robert Liberty and Robin McArthur and Dick Benner	3:00 PM - Monthly Meeting Susan Anderson, Director, BPS	3:00 PM - Amanda/Amanda	11:30 AM - Ron Brockelman	1:30 PM - Amanda/Tim	
4:30 PM -			and scheduling	and Foundation President Peter		
Human	3:30 PM - Scheduling	4:00 PM - emails		Ogle Capt. USN, retired USS	2:00 PM - David Olson and	
Relations	4.00 PM Monthly Mastins	6:00 DM Chate of Black	4:00 PM - MPAC (extended	Ranger Foundation	Mary Beth Henry Cable Meeting	
Strategic	4:00 PM - Monthly Meeting	6:00 PM - State of Black Oregon Town Hall Meeting	meeting)	12:30 PM - Amanda/Patti	3:30 PM - Amanda/Sara and	
	with Dean Marriott			Amanaan atti	District Amanda/Sara and	1
Plan	with Dean Marriott	Oregon rown rian riceding	9:00 PM - Follow-up from day's		scheduling	
Plan 7:00 PM -	5:30 PM - Patrick Nolen &	9:30 PM - City Council prep	9:00 PM - Follow-up from day's work	1:15 PM - Third Thur Meeting		
Plan				1:15 PM - Third Thur Meeting with Commissioner Leonard	scheduling 4:00 PM - Keith Witcosky and Bruce Warner, PDC	

8:30 PM - emails	9:00 PM - South Waterfront street plan 10:00 PM - emails			2:00 PM - Meet with Amalia 2:30 PM - Discussion Dora/Comm/Tom 3:00 PM - Policy advisor meeting 4:00 PM - Eritrean Community Association Organizational Meeting 4:30 PM - emails 6:30 PM - Community Workshop for the Portland Plan	6:00 PM - Happy Hour Benefit for Dress for Success	
22 2:30 PM - emails 6:30 PM - emails 8:30 PM - emails 10:30 PM - calendar and web site	11:00 AM - Tom/Amanda 12:00 PM - Lunch with Sadie Hanks 1:30 PM - Amanda/Cary 2:00 PM - Amanda/Sara 2:30 PM - Warren Jimenez meeting 3:00 PM - Tom/Amanda 3:30 PM - Shannon Callahan, Warren/Catherine Ciarlo meetings 7:00 PM - emails and calendar 7:30 PM - emails 11:30 PM - calendar	11:30 AM - emails, letters 11:30 AM - Shannon Singleton, Dir. Salvation Army Female Emergency Shelter 12:00 PM - Tom 12:30 PM - Emails, Visits and Calls 1:00 PM - Commissioner Saltzman Monthly Meeting 2:00 PM - Emails and letters 2:30 PM - Scheduling 3:00 PM - Emails, Visits and Calls 3:30 PM - Graffiti Discussion 4:00 PM - Andrea Meyer, Legislative Counsel to the ACLU, Sidewalk Management 4:30 PM - Emails, Visits and Calls 9:00 PM - emails	In the office at 11 AM	26 1:30 PM - emails and calendar 2:30 PM - calendar	10:30 AM - Emails, Visits and Calls 11:00 AM - Amanda/Sara 11:30 AM - Emails, Visits and Calls 12:00 PM - Weekly Staff Lunch 1:00 PM - Emails, Visits and Calls 2:00 PM - Amanda/Amanda and Scheduling 2:30 PM - Emails, Visits and Calls 3:00 PM - Amanda/Cary 3:30 PM - Emails, Visits and Calls	28 9:30 PM - TrackIts and web site 10:00 PM - emails

29	30			
9:30 PM - emails,	11:00 AM - Letters and emails			
Polo's work	11:30 AM - Tom/Amanda			
plan 11:00 PM	12:00 PM - emails			
- emails	1:00 PM - Emails, Visits and Calls			
	1:30 PM - Scheduling			
	2:00 PM - Discussion of Mental Health Providers Meeting with Commissioner Saltzman			
	2:30 PM - 2010 Legislative strategy			
	4:00 PM - Amanda's reference letter			
	5:00 PM - Comm Fish meeting			
	5:15 PM - John Branam			
	8:00 PM - Read newspapers			
	8:30 PM - paper letters			
	9:00 PM - emails and web site			