City of Portland, Oregon - Bureau of Development Services

1900 SW Fourth Avenue • Portland, Oregon 97201 • 503-823-7526 • www.portlandoregon.gov/bds

Zoning Confirmation Request

File Number:

FOR INTAKE, STAFF USE ONLY

[Y] [N] Unincorporated MC

Date Received _____ **Plan District** _____

Received By _____ **Bill #** _____

Qtr Sec Map(s) _____ **Building Permit #** _____

Overlay Zone _____ **Base Zone** _____ **Related File#** _____

APPLICANT: Complete all sections below that apply to the proposal. Please print legibly.

Application Type - The purpose of a zoning confirmation letter is to verify in writing the allowed uses, development standards, and regulations applicable to a specific site. Zoning confirmation letters may fall into either the Tier A or Tier B category. Please indicate below which type of letter you are requesting.

❑ **Tier A $250**
- Description of current zoning
- Summary of uses allowed by zoning
- List of applicable land use history
- Response in 3 to 4 weeks

❑ **Tier B $850**
- Description of zoning and zoning history
- Details of building permit and land use history
- Responses to specific questions
- Development analysis upon request
- Response in 6 to 8 weeks

Requirements - To ensure the most accurate information, the properties listed below should include all of the lots that make up the site. You may use www.portlandmaps.com or call Planning and Zoning Review at 503-823-7526 to confirm property information. Submit an 8.5 x 11 inch site plan, showing property lines and all existing development. (For Tier B applications, please include a list of specific questions or zoning issues you would like addressed in the letter. The site plan submitted must include enough information to respond to the request.)

Note: Please address mailed applications to Bureau of Development Services - Planning & Zoning.

Site Address or Location _____

Site Tax Account Number(s) and Legal Description(s)

Tax Account #	Property ID #	State ID #	Tax lot/Lot Block Addition/Section #
R	R		
R	R		
R	R		

Applicant Name _____

Street Address _____

City _____ **State** _____ **Zip Code** _____

Day Phone _____ **FAX** _____ **email** _____

Letter should be addressed to ❑ Applicant ❑ Other, address below

Other _____

Street Address _____

City _____ **State** _____ **Zip Code** _____

Day Phone _____ **FAX** _____ **email** _____