October 01 - October 07

October 2012

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November 2012

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Monday, October 01

8:00am 5:00pm Finalize and release review
1:00pm 2:00pm Regular check in -- Sarah Landis

Tuesday, October 02

3:00pm 4:00pm Updated: Discuss Survey report timing and process (and review draft!) (LaVonne's Office)
3:00pm 4:00pm Updated: Updates - Audit Services (LaVonne's Office)

Wednesday, October 03

1:30pm 2:00pm Meeting with Dante James (Auditor's Office, Room 140, City Hall)
2:00pm 5:00pm Out of Office

Thursday, October 04

8:00am 5:00pm Out of the Office

Friday, October 05

8:00am 5:00pm Out of the Office
10:00am 10:30am Weekly IPR Check In w/LaVonne (tbd)

Saturday, October 06

Sunday, October 07

October 08 - October 14

October 2012

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November 2012

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Monday, October 08

9:30am 11:30am Supervising Deputies (Large Conference Room)
11:30am 12:30pm Greg
1:00pm 3:00pm IPR discussion -- DOJ
3:00pm 4:00pm Elections discussion

Tuesday, October 09

9:00am 10:00am Planning
10:00am 11:00am Regular Meeting -- Margie Sollinger (LGV's Office)
11:00am 5:00pm Planning
2:30pm 3:30pm Canceled: City Auditor Griffin-Valade Monthly Meeting (Tim and Tom will attend) (Comissioner's office)

Wednesday, October 10

7:30am 3:00pm Planning
3:00pm 4:00pm Meeting with Bryant Enge (Auditor's Office, Room 140, City Hall)

Thursday, October 11

8:00am 2:00pm Survey review
2:00pm 2:30pm Quick check-in on any comments on survey report
2:30pm 5:00pm TRIM

Friday, October 12

10:00am 11:00am Weekly IPR Check In w/LaVonne (tbd)
11:30am 12:30pm Meeting with Daryl Turner, PPA (LaVonne's Office)
3:00pm 4:00pm Mary Hull Caballero

Saturday, October 13

Sunday, October 14

October 15 - October 21

October 2012

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November 2012

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Monday, October 15

8:00am 5:00pm National Association of Civilian Oversight of Law Enforcement

1:00pm 2:00pm Regular check in -- Sarah Landis

Tuesday, October 16

8:00am 5:00pm National Association of Civilian Oversight of Law Enforcement

Wednesday, October 17

8:00am 5:00pm National Association of Civilian Oversight of Law Enforcement Conference

2:00pm 2:30pm Audit Services Re: incoming risk management report to Council c: Fiona 3x3539 (our office, Room 210)

3:00pm 4:00pm Updates - Audit Services (LaVonne's Office)

Thursday, October 18

8:00am 12:00pm National Association of Civilian Oversight of Law Enforcement

10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)

12:00pm 5:00pm Out of Office

Friday, October 19

8:00am 5:00pm Out of Office

10:00am 10:30am Weekly IPR Check In w/LaVonne (tbd)

Saturday, October 20

Sunday, October 21

October 22 - October 28

October 2012

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November 2012

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Monday, October 22

8:00am 3:00pm Planning
3:00pm 5:30pm Police Bureau

Tuesday, October 23

10:00am 11:00am Regular Meeting -- Margie Sollinger (LGV's Office)
11:00am 12:00pm Brad Schmidt
12:00pm 3:00pm Police Bureau
3:00pm 4:00pm Commissioner Fritz
4:00pm 5:30pm Administrative

Wednesday, October 24

8:00am 5:00pm Administrative catch up

Thursday, October 25

10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)
11:30am 5:30pm out of office -- available by email and/or cell phone

Friday, October 26

10:00am 11:00am Weekly IPR Check In w/LaVonne (tbd)
11:00am 12:00pm Performance evaluation (LGV's office)

Saturday, October 27

Sunday, October 28

October 29 - November 04

October 2012

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November 2012

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Monday, October 29

8:00am 3:30pm Administrative tasks
10:00am 10:30am Updated: EMBARGO out
3:30pm 5:00pm Out of the office

Tuesday, October 30

10:30am 11:30am Portland Online
1:00pm 2:00pm Margie

Wednesday, October 31

10:30am 11:00am Updates on Transportation Funding Report (LaVonne's Office)
2:00pm 3:00pm Updated: Updates - Audit Services (LaVonne's Office)
4:00pm 5:00pm out of office

Thursday, November 01

10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)
10:30am 2:00pm prep for Council
2:00pm 5:00pm Council

Friday, November 02

10:00am 10:30am Weekly IPR Check In w/LaVonne (tbd)
11:15am 11:45am Canceled: MEET: Fiona Earle, Auditor's Office RE: Transition & Citywide Risk Audit-Hannah (Cmmr's Conf Room)

Saturday, November 03

Sunday, November 04

November 05 - November 11

November 2012

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December 2012

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Monday, November 05

2:30pm 3:00pm MEET: Auditor RE: DOJ (Cmmr's Office/Fish)
3:00pm 4:00pm evaluation (LaVonne's office)

Tuesday, November 06

10:00am 11:00am Regular Meeting -- Margie Sollinger (LGV's Office)
11:30am 12:00pm MEET: Fiona Earle, Auditor's Office RE: Transition & Citywide Risk Audit-Hannah (Cmmr's Conf Room)
2:00pm 3:00pm PBOT Street Paving - Discuss proposed outline and reporting steps (LaVonne's Office)
3:00pm 4:00pm Updated: Management Services Monthly Meeting (Large Conference Room)

Wednesday, November 07

1:00pm 2:00pm Budget discussion

Thursday, November 08

9:00am 12:00pm Budget
3:30pm 5:00pm Council

Friday, November 09

10:00am 11:00am Weekly IPR Check In w/LaVonne (tbd)
12:00pm 5:00pm TRIM

Saturday, November 10

Sunday, November 11

November 12 - November 18

November 2012

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December 2012

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Monday, November 12

8:00am 5:00pm Holiday
1:00pm 2:00pm Regular check in -- Sarah Landis

Tuesday, November 13

9:00am 1:00pm Budget Work Session
1:00pm 3:00pm FW: TRIM Steering Committee Meeting (City Hall - Pettygrove Room)
2:30pm 3:30pm Canceled: City Auditor Griffin-Valade Monthly Meeting (Tim and Tom will attend) (Comissioner's office)

Wednesday, November 14

2:00pm 3:00pm Council
3:00pm 4:00pm Updates - Audit Services (LaVonne's Office)

Thursday, November 15

10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)

Friday, November 16

10:00am 11:00am Weekly IPR Check In w/LaVonne (tbd)
11:00am 12:00pm Updated: Fiona Earle Audit Services Division x-3539*Drummond Kahn*LaVonne G Valade re:Transition & Citywide Risks Report Audit BF (RES FROM 11/9)

Saturday, November 17

Sunday, November 18

November 19 - November 25

November 2012

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December 2012

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Monday, November 19

9:30am 11:30am Supervising Deputies (Large Conference Room)
1:30pm 2:30pm Discuss BAC process
3:00pm 4:00pm Updated: Discuss TRIM strategies (Auditor's Office)

Tuesday, November 20

10:00am 11:00am Regular Meeting -- Margie Sollinger (LGV's Office)

Wednesday, November 21

Thursday, November 22

8:00am 5:00pm Holiday

Friday, November 23

8:00am 5:00pm Holiday
10:00am 10:30am Weekly IPR Check In w/LaVonne (tbd)

Saturday, November 24

Sunday, November 25

November 26 - December 02

November 2012

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December 2012

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Monday, November 26

9:00am 1:00pm administrative -- evaluations
1:00pm 2:00pm Regular check in -- Sarah Landis
2:00pm 3:00pm PDC audit (LGV office)

Tuesday, November 27

10:30am 11:30am Swearing-in Ceremony - Police Officers (Chief's Office Outer Conference Room - Justice Center)
2:00pm 3:00pm Interview - Maggie Yan (Large Conf Room)
3:00pm 4:00pm Interview - Pam Mavis (Large Conf Rm)

Wednesday, November 28

10:00am 10:30am Discuss HR
3:00pm 4:00pm Updates - Audit Services (LaVonne's Office)

Thursday, November 29

10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)
1:00pm 1:30pm Discuss PBOT Funding Audit (LaVonne's Office)
2:00pm 3:00pm Interview - Luiz Vasquez (Large Conf Room)
3:30pm 5:30pm Molly -- 4:00

Friday, November 30

10:00am 10:30am Weekly IPR Check In w/LaVonne (tbd)

Saturday, December 01

Sunday, December 02

December 03 - December 09

December 2012

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January 2013

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Monday, December 03

9:00am 5:00pm Budget and Planning

Tuesday, December 04

8:00am 5:00pm Out of office
10:00am 11:00am Regular Meeting -- Margie Sollinger (LGV's Office)

Wednesday, December 05

8:00am 5:00pm Out of Office

Thursday, December 06

8:00am 5:00pm Out of Office
1:00pm 2:00pm Audit report meeting (ASD Library - 3rd floor City Hall)

Friday, December 07

8:00am 5:00pm Out of Office
10:00am 10:30am Weekly IPR Check In w/LaVonne (tbd)

Saturday, December 08

Sunday, December 09

December 10 - December 16

December 2012

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January 2013

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Monday, December 10

8:00am 5:00pm Out of Office
1:00pm 2:00pm Regular check in -- Sarah Landis

Tuesday, December 11

8:00am 5:00pm Out of Office

Wednesday, December 12

9:00am 11:30am Administrative
11:30am 12:00pm Discussion to prep for BAC meeting
2:00pm 3:30pm Auditor's Office BAC Meeting #1 (large conference room, Auditor's Office, Room 140)
3:00pm 4:00pm Updates - Audit Services (LaVonne's Office)
4:00pm 4:15pm Canceled: Info on part time position / increase?

Thursday, December 13

HOLD for release date -- PDC Economic Development (no embargo)
10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)
11:00am 12:00pm Commissioner Saltzman -- quarterly meeting
11:30am 1:00pm Auditor's event

Friday, December 14

10:00am 10:30am Weekly IPR Check In w/LaVonne (tbd)
3:00pm 3:30pm FW: Recruitment Discussion (Your office?)

Saturday, December 15

Sunday, December 16

December 17 - December 23

December 2012

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January 2013

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Monday, December 17

9:30am 11:30am Supervising Deputies (Large Conference Room)
1:00pm 2:00pm Auditor's CAL Target and budget process (Auditor's Office -- Management Services meeting room)
3:30pm 4:30pm IPR recruitment (Auditor's Office)

Tuesday, December 18

10:00am 11:00am Regular Meeting -- Margie Sollinger (LGV's Office)
1:30pm 2:30pm Updated: Management Services Monthly Meeting (Large Conference Room)

Wednesday, December 19

9:00am 12:00pm Council
1:00pm 2:00pm Bureau Directors meeting -- Lovejoy Room
3:00pm 5:00pm Council

Thursday, December 20

10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)

Friday, December 21

10:00am 11:30am Weekly IPR Check In w/LaVonne (tbd)

Saturday, December 22

Sunday, December 23

December 24 - December 30

December 2012

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January 2013

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Monday, December 24

8:00am 5:00pm Out of Office
1:00pm 2:00pm Regular check in -- Sarah Landis

Tuesday, December 25

8:00am 5:00pm Holiday

Wednesday, December 26

9:00am 3:00pm Administrative
3:00pm 4:00pm Updates - Audit Services (LaVonne's Office)

Thursday, December 27

10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)

Friday, December 28

10:00am 11:00am Weekly IPR Check In w/LaVonne (tbd)
11:00am 5:00pm TRIM entry

Saturday, December 29

Sunday, December 30

December 31, 2012 - January 06, 2013

December 2012

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January 2013

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Monday, December 31

9:00am 5:00pm TRIM entry

Tuesday, January 01

8:00am 5:00pm Holiday
10:00am 11:00am Regular Meeting -- Margie Sollinger (LGV's Office)

Wednesday, January 02

9:00am 10:30am Mayor Hales swearing in
10:30am 11:00am Updated: Budget calendar planning
11:00am 5:00pm Out of Office

Thursday, January 03

8:00am 5:00pm Out of Office
10:00am 10:30am Updated: Greg Frank = Meeting (LaVonne's Office)

Friday, January 04

8:00am 5:00pm Out of Office
10:00am 11:00am Weekly IPR Check In w/LaVonne (tbd)

Saturday, January 05

Sunday, January 06