PORTLAND FIRE & RESCUE

NOTICE OF VIOLATION/FIRE WATCH AGREEMENT

In accordance with authority granted under Portland City Code Title 31, the Fire Bureau orders that a licensed, bonded security guard or a fire guard approved by the Fire Marshal patrol the premises located at:

ADDRESS: CITY: STATE: ZIP:

The referenced premises are in violation of PCC Title 31 by the presence of the following fire hazard or hazards:

Establishing a fire watch requires assigning a responsible person to administer the necessary components explained in this form.

- Examination of the premises or property deemed hazardous shall be as directed by the Fire Marshal or his designee. Patrols shall be made: ☐ every **30** minutes, **OR** ☐ every ___ minutes. (Check only one.)
- Record the name of the responsible person making the rounds, the time, and any significant findings on the Fire Watch Log found on the back of this form.
- Fire Watch patrols exceeding 12 hours duration shall provide a separate person for each 12-hour period and one back-up person.

Qualification: Persons performing fire watch shall be at least 18 years old; competent to identify fire hazards; capable of effectively communicating the need for a fire department response; physically capable to perform patrols and self-preservation and remain alert at all times; familiar with the structure and the emergency plan for the structure; and have a working flashlight if appropriate.

Notification: At least one method of communication to initiate an emergency response is required. Fire watch personnel shall have a cellular phone or other means of communication acceptable to the fire code official. In the event of a fire or dangerous condition, fire watch personnel shall alert occupants, call 911 and take appropriate action.

Termination of fire watch: The fire watch shall be maintained as directed until the above described fire hazards are abated to the satisfaction of the Fire Marshal's Office, or as per the following instructions as directed by the citing officer or fire inspector:

The integrity of the Fire Watch is subject to random checks by the Fire Marshal's Office to ensure compliance. Therefore, the undersigned consents to random checks at the premises and agrees that if the Fire Watch is found intoxicated, asleep, missing, not maintaining the log, or they fail to possess the required operational phone the Fire Marshal's Office shall provide either a licensed, bonded security guard or Off-Duty Fire Bureau personnel to perform the Fire Watch. Any costs associated with the Fire Watch shall be born by the owner as required in PCC Title 31. Failure to comply immediately will make the owner liable in a Court of Law. Should a fire occur the owner will be held liable to the City for the expense of extinguishing same, and for damages to property owned by others.

BY:

COMPANY OFFICER / FIRE INSPECTOR

PRINT NAME (OWNER / MANAGER)

FIRE PREVENTION DIVISION
1300 SE Gideon St.
Portland OR 97202
503-823-3770

I understand and accept the above conditions for the alternative fire watch.

SIGNED

DATE

PFB 300.04

FIRE WATCH LOG

TIME	PERSON	FINDINGS	TIME	PERSON	FINDINGS

Special Instructions:

PFB 300.04