OFFICE OF THE
CITY AUDITOR
ENSURING OPEN AND ACCOUNTABLE GOVERNMENT

CITY OF PORTLAND

Office of City Auditor LaVonne Griffin-Valade

Hearings Office
1900 SW 4th Avenue, Room 3100
Portland, OR 97201
phone: (503) 823-7307 - fax: (503) 823-4347
web: www.portlandoregon.gov/auditor/hearings

TOW HEARING - REQUEST TO RESCHEDULE FORM

If you would like to request a reschedule of your tow hearing, you are required to fill out and sign this form. This form must be *received* in the Hearings Office at least 48 hours prior to the date and time of your scheduled hearing (not including Saturday, Sunday, or recognized City of Portland holidays). E-mails are not accepted. Incomplete or missing information may cause your request to reschedule to be denied. The Hearings Officer determines whether or not requests to reschedule are granted. It is the requester's (appellant's) responsibility to timely inquire as to whether or not the hearing has been rescheduled.

1. Tow Hearing Case Number _____

2. Your Name: _____

   Your Mailing Address: _____

   City: _____ State: _____ Zip Code: _____

   Your Daytime Telephone Number (with area code): _____

3. Scheduled Tow Hearing Date: _____

   Scheduled Tow Hearing Time: _____

4. Is the vehicle still in storage with the tow company? Yes ☐ No ☐

5. Reason why you are requesting the hearing be rescheduled:

Signature: _____ **Date:** _____