PRIVATE FOR-HIRE TRANSPORTATION BOARD OF REVIEW
MINUTES – April 11, 2007

A. Call to Order: 1:36 p.m. by Chairman Yamasaki.

B. Roll Call / Sign-In

1. **Roll Call:**

	Abma	P;	Corona	A;	Elmore	P;	
Huddleston	P;	Miles	P;	Miller	P;	Ochosa	P;
Putman	P;	Ritt	P;	Yamasaki	P.		

2. **Others / Audience:** The list of other attendees is available from the Revenue Bureau.

C. Approval of Agenda: The agenda was approved as distributed.

Al Ochosa would like to discuss further the definitions of different LPT operations. He would also like to have further discussion regarding potential limo regulations in the city. Chairman Yamasaki responded that those items will be on next months agenda.

D. Approval of Previous Minutes: The minutes of the March 14 meeting were approved as distributed.

E. Supervisor's Report:
Nothing to report.

F. Old Business
Nothing to report.

G. Standing Committee Reports

1. **Company**

Raye reported that the Company Standing Committee reviewed gas prices again. At the February Board meeting, the Board passed a motion that if gas prices hit $3.20 per gallon then the surcharge would be raised to 20 cents. After further review from the Company Standing Committee they believe that the trigger point for the increase in the fuel surcharge should actually be $3.00 per gallon. The Company Standing Committee unanimously voted to have Raye come to the Board and make a motion to revise the February fuel surcharge motion.

Raye made a motion to revise the motion that was passed at February's Board meeting. The revision would lower the trigger point from $3.20 per gallon to $3.00 per gallon. The fuel surcharge would then be raised an additional 10 cents for a fuel surcharge total of 20 cents. Butch Miller seconded the motion.

The Board discussed that there needs to be a process in place for when the surcharge is raised. Raye made an amendment to her motion. Her amendment stated that subject to the

taxi supervisor's approval, taxi companies could ask for an additional 10 cent fuel surcharge when gas prices rise to $3.00 per gallon. Butch accepted the amendment. The motion passed.

Raye reported that the industry would like to be able to have a minimum fare for credit card charges. Raye asked if that would be a violation of city code. The Company Standing Committee would like the City Attorney to look into that question.

2. Driver

Nothing to report.

H. New Business

1. **Transfer of LPT Company Permit:** Judy Ritt reported that Frontier Transportation has made a request to transfer their company permit to NW Limousine owned by Ron and Karen McClintock. The Revenue Bureau's License and Tax Division Manager, Terri Williams reviewed the financial information provided by NW Limousine and concluded that they should have no problem meeting their financial obligations. Judy Ritt recommends approving the transfer of the company permit. Al Ochosa stated that he will be abstaining from the vote today. He would like to recommend approving the transfer. Al has worked with NW Limousine for several years and feels the company has shown financial stability.

Pam Elmore made a motion to approve the transfer of Frontier Transportation's company permit to NW Limousine. Dawn Huddleston seconded the motion. The motion passed

2. Amend BO-008 related to LPT Minimum Standards: Judy Ritt reported that this amendment came through the Company Standing Committee. Judy read the amendment to the Board.

1. Reservations must be made at least 60 minutes prior to requested pick-up time.
2. LPT vehicles may not respond to hails from the street, including hotel personnel or other types of demand requests for service.
3. LPTs will carry manifest in either written or electronic form. The manifest must be made available to city staff upon request, including in the vehicle at the time of service.
4. The manifest will include: customer name, passenger name (if different from the customer), passenger phone number, pickup and destination addresses, number or passengers, date and time of original call and date and time of requested pickup.
5. LPTs should not be in a hotel zone more than 15 minutes prior to a reservation.

Pam Elmore asked how this will be enforced. Judy responded that Parking Enforcement officers have been doing enforcement for our office.

Butch Miller made a motion to accept the amendment. Raye Miles seconded the motion.

City Attorney, Shane Abma asked whether or not Parking Enforcement would be covered under city staff. Shane also felt that it was important to have the customer phone number in

addition to the passenger phone number.

The Board discussed adding under #2 that vehicles may not respond to hails from the street, including hotel personnel or other types of demand requests for service except in the demand line at the airport. Under #3 the manifest must be made available to city staff or city designated agent. Under #4 adding customer phone number. In addition they would like to add a bullet point for airline flight number if applicable.

Al Ochosa would like to see this amendment distributed to the core hotels in the city.

Gregg Mindt, Tri-County Lodging Association testified that if a guest has a towncar reserved that guest might not always be on time. He asked if the 15 minutes prior to a reservation would affect towncar drivers that are waiting for a late guest with a reservation. Judy Ritt responded that the amendment only states prior to the reservation and does not address if a customer is late. Shane Abma added that the amendment should include a reasonable post time.

The motion passed.

3. **Amend BO-008 related to Process for Transfer of LPT Company Permits:** Judy reported that in August 2006 Board Order 008 was amended to require company permits. In September 2006 Board Order 008 was amended again to allow companies to transfer their company permit. The initial process of issueing company permits was handled by supervisor's authority absent a Board Order. In September when the transfer process was passed it added that a company permit could not be transferred without a Board Order. Judy explained that Board Orders are designed to create the rules for how the program should be administered. The process for a transfer of a LPT company should mirror the process and criteria for an initial LPT company permit. Under this amendment the process for approval of a company permit transfer would change from Board approval to Revenue Bureau, Taxi Supervisor approval.

Jon Putman made a motion to approve the amendment. Al Ochosa seconded the motion. The motion passed.

I. Adjourn

The meeting was adjourned at 3:01 p.m.