November 2011

November 2011							December 2011						
S	M	Т	W	Т	F	S	S	M	Т	W	Т	F	S
6 13 20 27	7 14 21 28	1 8 15 22 29	2 9 16 23 30	3 10 17 24	4 11 18 25	5 12 19 26	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		November 1	2	2 3	4	
		9:00am Leadership Team		6:00pm FEMA class - IS	2:00pm Calltaking	
		(Mt. Jefferson)		701.a (Director's	Process Planning	
				office)	(Director's	
					office)	
					4:00pm FEMA Class - IS	
					701.a (Director's	
					office)	
		_				
	6 10.000 w VTM (Directorle	0.20 and Kinghall wish	7.000	0.20am Dadia CME	11	
	10:00am VTM (Director's	8:30am Kimball visit	7:00am travel	8:30am Radio SME	On	caii I
	Office)	(BOEC)	8:00am Portland LEAP	Meeting (BOEC)	HOLIDAY	
	1:30pm In-service	2:00pm BOEC - POEM check in	Table Top	10:00am FEMA Class - IS		
	Presentation (Classroom)	(Director's offi	Exercise (McM 10:30am Nationwide EAS	702.1 (Director's office)		
			Test (BOEC)			
	3:00pm Lessons Learned	3:30pm In-service		7:30pm In-service		
	- Analysis Review (Directo	presentation (Classroom)	1:30pm In-service	presentation (Classroom)		
			presentation		4.0	14
On call	13 14 10:00am travel	9:00am <mark>Leadership Team</mark>	9:00am Weekly	11:00am Personnel issues	5:30pm In-service	On call
On call	11:00am Legal issue (City	(Mt. Jefferson)	Check-ins (Lisa's	(Director's	presentation	6:00pm In-service
	Attorney Office)	10:30am travel	10:00am US Marshall's	Office)	(Classroom)	presentation
	12:00pm travel	11:30am Updated: BOEC	Office visit (B	1:30pm User Board (Mt.	(Classicolli)	(Classroom)
	2:00pm Radio Project -	·	2:00pm HR issues (Mt.	Jefferson)		(Classicolli)
	Kick Off Meeting	12:30pm Legal issues 2:30pm travel	Jeff)	4:00pm In-service		
	4:00pm Strategic and	3:30pm Radio project	3:00pm LMC Meeting	presentation		
	5:30pm In-service	7:30pm In-service	5:00pm In- service	(Classroom)		
	20 21	<u> </u>		, ,	25	2
On call	10:00am Bureau	9:00am Leadership Team	9:00am Weekly	HOLIDAY	HOLIDAY	2
On call	Timekeeping	(Mt. Jefferson)	Check-ins (Lisa's	HOLIDAT	HOLIDAT	
	Processes	1:00pm eval prep	Office)			
	(Director's	(Director's	1:00pm Eval prep			
	Office)	Office)	(Director's			
	1:00pm FEMA Class - IS	3:00pm Comm Office	Office)			
	703.a (Director's	meeting (BOEC)				
	office)	mooting (DOLO)				
	27 28	3 29	30)		
	11:00am Mt. Jeff	9:00am Leadership Team	9:00am Weekly			
	computer (Mt.	(Mt. Jefferson)	Check-ins (Lisa's			
	Jeff)	10:00am Expectations doc	Office)			
	1:00pm Expectations	(Director's Office	12:00pm FEMA Class - IS			
	Info Doc	10:30am Expectations doc	706 (Director's			
	(Director's of	(Director's offic	office)			
	2:00pm FEMA class - IS	11:30am Info Record				
	704 (Director's	2:00pm VCAD closeout				
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